

**PLEASE NOTE: The majority of this collection is stored offsite and requires 72 hours notice for retrieval.**

**LOUISIANA LIBRARY ASSOCIATION RECORDS**

Mss. 4031

Compiled by  
LIS 7408, Spring 2004:

Matthew Bowers  
Melinda Karalius  
Emilie Leumas  
Lisa H. Lewis  
Rebecca Smith  
Ashley Via  
Susan York Wilson

Revised by  
LIS 7408, Fall 2005:

Ann Mulloy Ashmore  
Aimee Everett  
Sarah Marshik  
Jennifer Pino  
Sean Lynam

Louisiana and Lower Mississippi Valley Collections  
Special Collections, Hill Memorial Library  
Louisiana State University Libraries  
Baton Rouge, Louisiana State University

Rearranged Fall 2006  
LIS 7910 Class

Finding Aid Revised January 2007  
By Neil Guilbeau  
Addition Processing 2012-2013  
By Laura Acosta

### Contents of Inventory

SUMMARY .....	3
BIOGRAPHICAL/HISTORICAL NOTE .....	4
SCOPE AND CONTENT NOTE .....	4
ARRANGEMENT OF COLLECTION.....	5
SERIES DESCRIPTIONS .....	8
CONTAINER LIST .....	27

**Use of manuscript materials.** If you wish to examine items in the manuscript group, please fill out a call slip specifying the materials you wish to see. Consult the Container List for location information needed on the call slip.

**Photocopying.** Should you wish to request photocopies, please consult a staff member. Do not remove items to be photocopied. The existing order and arrangement of unbound materials must be maintained. Reproductions must be made from surrogates (microfilm digital scan, photocopy of original held by LSU Libraries), when available.

**Publication.** Readers assume full responsibility for compliance with laws regarding copyright, literary property rights, and libel.

**Permission to examine archival materials does not constitute permission to publish. Any publication of such materials beyond the limits of fair use requires specific prior written permission. Requests for permission to publish should be addressed in writing to the Head, Public Services, Special Collections, LSU Libraries, Baton Rouge, LA, 70803-3300. When permission to publish is granted, two copies of the publication will be requested for the LLMVC.**

Proper acknowledgement of LLMVC materials must be made in any resulting writing or publications. The correct form of citation for this manuscript group is given on the summary page. Copies of scholarly publications based on research in the Louisiana and Lower Mississippi Valley Collections are welcomed.

## SUMMARY

<b>Size</b>	61 linear feet and 11 manuscript volumes
<b>Geographic Location</b>	Louisiana
<b>Inclusive Dates</b>	ca. 1909-2005
<b>Bulk Dates</b>	1942-1999
<b>Languages</b>	English
<b>Summary</b>	The Library Association informs its members of developments in the library field, promotes interest in books about Louisiana, recruits people to the library field, and encourages scholarship in library science. The organization has executive and administrative branches and publishes the LLA Bulletin, currently entitled <i>Louisiana Libraries</i> .
<b>Access Restrictions</b>	No restrictions. <b>PLEASE NOTE: The majority of this collection is stored offsite and requires 72 hours notice for retrieval.</b>
<b>Copyright</b>	Retained by Louisiana Library Association.
<b>Citation</b>	Louisiana Library Association Records, Mss. 4031, Louisiana and Lower Mississippi Valley Collections, LSU Libraries, Baton Rouge, Louisiana
<b>Stack Location(s)</b>	65:67 IMLLA 41:

### **BIOGRAPHICAL/HISTORICAL NOTE**

The Louisiana Library Association (LLA) was founded in 1909. After several years of disorder, it was reorganized in 1925 and continues to flourish today. LLA exists to “promote the library interests of the State of Louisiana, including keeping members of the profession informed of developments in the library field, promoting interest in books about Louisiana and encouraging their production, recruiting desirable people to the library profession, and the encouragement and promotion of scholarship in the field of library science.” The organization consists of executive and administrative branches, and officers are elected by LLA members at the organization’s yearly conference. The LLA Bulletin and Louisiana Libraries magazine are among the LLA’s publications.

### **SCOPE AND CONTENT NOTE**

The LLA collection includes the following: LLA Constitution and bylaws, including revisions and amendments; LLA manuals including revisions; history and materials pertaining to the establishment and early growth of the LLA; awards and memorials information; minutes of business meetings; photographs; procedure manuals; publicity, clippings, and pictures, about LLA; rosters of officers and committee chairs; Executive Board minutes and reports; papers of officers including annual reports and correspondence; financial reports; budgets, bank statements, receipted bills, scholarship fund reports, and other accounting records; Committees reports and correspondence; annual report of Sections, special projects, and section committee reports; and publications. The collection encompasses the years 1909 through 2005.

## ARRANGEMENT OF COLLECTION

- I. GENERAL ASSOCIATION**
  - A. Executive Board Papers
    - 1. Executive Board Minutes
    - 2. Executive Board Correspondence
    - 3. Executive Board Miscellaneous
    - 4. Annual Meetings and Reports
  - B. General Association Directories
  - C. General Association By-Laws, Constitution and Manuals
  - D. General Association Membership Lists
  - E. LLA History and Memorabilia
  - F. Annual Convention
  - G. General Association Miscellaneous
  
- II. OFFICERS**
  - A. President
  - B. Secretary
  - C. Treasurer
  - D. Miscellaneous
  
- III. PERSONNEL**
  - A. Executive Secretary
  - B. Legislative Consultant
  
- IV. STANDING COMMITTEES, AD HOC COMMITTEES, AND INTEREST GROUPS**
  - A. Standing Committees**
    - 1. Advisory Committee on Publications
    - 2. Automation and Technology Committee
    - 3. Auditing Committee
    - 4. Awards Committee
      - a. James O. Modisette Award
      - b. General Modisette Award
      - c. Public Library Award
      - d. School Library Award
      - e. Elementary School Library Award
      - f. Jr. and Sr. High School Award
      - g. Trustees Award
      - h. Louisiana Literary Award
      - i. Essae M. Culver Award
      - j. Anthony Benoit Mid-Career Award
    - 5. Continuing Education Committee
    - 6. Convention Committee

7. Documents Committee
8. Federal Relations Committee
9. Finance Committee
10. Grants Committee
11. Intellectual Freedom Committee
12. Legislative Committee
  - a. Legislative Network
13. Library Development Committee
14. Louisiana Union Catalog Committee
  - a. LAsernet Subcommittee
15. Public Relations Committee
16. Scholarship Committee
17. Miscellaneous Committees

**B. Ad Hoc Committees**

**C. Interest Groups**

1. Bookmobile
2. Online User
3. Oral History
4. Minority Recruitment and Professional Concerns
5. Serials
6. Solinet
7. Louisiana Support Staff Association
8. Video and Media Interest Group

**V. SECTIONS**

- A. College and Reference Section
- B. Junior Members/New Members Sections
- C. Louisiana Association of School Libraries Section
  1. Idella Washington Papers
  2. Professional Improvement Programs Committee Papers
  3. School Library Histories
  4. Louisiana Teenage Librarians
- D. Public Library Section
- E. Academic Section
- F. Government Documents Round Table (GODORT)
- G. Subject Specialist Section
- H. LaSSAL
- I. Trustees

**VI. PUBLICATIONS**

- A. Monographs
- B. Serials

**VII. AFFILIATIONS**

- A. National Affiliations
- B. Regional Affiliations
- C. State Affiliations

**VIII. MISCELLANEOUS**

## SERIES DESCRIPTIONS

### I. GENERAL ASSOCIATION

**Historical Note:** The General Association is overseen by the Executive Board. The Board is made up of LLA officers, plus the immediate past president, the American Library Association representative, the Southeastern Library Association representative, the LLA Section chairpersons as voting members, and the editor(s) of the Louisiana Libraries as non-voting members. The Board makes decisions for the organization, and acts for LLA between meetings. It can fill vacancies in any offices; is responsible, along with the LLA president, of the fiscal management of LLA; and makes suggestions and recommendations to the new Executive Board every year. The board generally meets quarterly. The Executive Council is the Board's standing committee, and it is made up of LLA officers and the immediate past president. The current president is chair. The committee acts for the Board between meetings and in emergency situations; provides guidance to LLA; and evaluates performances of employees and consulting firms.

**Scope and Content:** The collection includes Executive Board correspondence and minutes, reports of the Executive Council, the standing committee of the Board, and minutes and reports from annual meetings of the Board. It also includes organization and committee reports and correspondence relative to annual meetings; and copies of directories, constitutions, by-laws, and manuals of the general association; membership lists; and history and memorabilia of the organization, including a scrapbook. Dates span from 1909 to 2005.

#### A. Executive Board Papers

1. Executive Board Minutes
2. Executive Board Correspondence
3. Executive Board Miscellaneous
4. Annual Meetings and Reports

#### B. General Association Directories

#### C. General Association By-Laws, Constitution and Manuals

#### D. General Association Membership Lists

#### E. LLA History and Memorabilia

#### F. Annual Convention

**Historical Note:** The LLA Convention (also referred to as Conference) began in 1909 and is held annually, with the exceptions of 1914-1924, 1933, and 1945. It features prominent speakers spiced up with luncheons, tours, banquets and book dinners.

**Scope and Content:** This sub-series contains the programs and bulletins of the annual convention.

#### G. General Association Miscellaneous

### II. OFFICERS



**Historical Note:** At its 1909 inception, the Louisiana Library Association's (LLA) officers consisted of a president, first vice-president and second vice president. In 1910, the positions of secretary and treasurer were added. Beginning in 1943/44, the first vice-president/ president elect moved to the presidency the following year. As the LLA grew, the offices of parliamentarian and past president were added as well. 1978 saw the abolishment of the office of treasurer, and those duties were assigned to the executive director. By 1980, mail ballots were implemented for elections, and in 1981, a rotation system for the election of the first vice-president/president elect was introduced. Many past LLA officers have become well known in their fields, and two LLA presidents later became presidents of the American Library Association.

**Scope and Content:** This series is a collection of papers of the LLA officers from 1931 to 1993. The series includes Presidential Papers: professional and personal correspondences, Executive Board meeting notes and minutes, committee and section reports, and budget papers spanning from 1936 to 1993 from the office of the President of LLA; Secretary's Papers: Papers of the LLA Secretaries from 1939 to 1987; Treasurer Papers: Correspondence and reports from the Treasurer's office from 1931 until the abolishment of the office in 1975; and miscellaneous officer's papers: miscellaneous items from or for ALA officers from 1938 to 1980 and papers of the Vice president from 1953 and Past President from 1949 and 1985.

#### **A. President**

From the office of the President of LLA, these professional and personal correspondences, Executive Board meeting notes and minutes, committee and section reports, and budget papers span from 1936 to 2004.

#### **B. Secretary**

Papers of the LLA Secretaries from 1939 to 1987.

#### **C. Treasurer**

Correspondence, reports, checkbooks, checkbook stubs, 1971 convention account book, and a membership dues and expense account book from the Treasurer's office from 1925 until the abolishment of the office in 1975.

#### **D. Miscellaneous Officers' Materials**

Contains miscellaneous items from officers and correspondence from the vice-president from 1953.

### **III. PERSONNEL**

**Historical Note:** As the Louisiana Library Association began to expand, it was apparent that someone needed to be hired to handle the workflow. In 1967, the Association hired an Executive Secretary,

thus developing an Executive Office. Also, in 1983 the Association decided to hire a Legislative Advocate as a lobbyist for the Association. These two positions have developed over time and have taken on new job responsibilities as well as job titles.

**Scope and Content:** Letters, correspondence, and directories encompass the material for personnel. The dates of the material range from 1961 to 1988.

#### A. Executive Secretary

**Historical Note:** In 1967, an Executive Secretary was hired at the Louisiana Library Association. Duties included preparation for and attendance at all meetings of the Executive Board; membership renewal mailings; serving as business manager for the LLA Bulletin; planning for annual conference, including the notification of vendors; handling all membership records; working with the president each year on the budget; keeping books and preparing financial statements. In 1968, the office was made part of the Executive Board, although in a non-voting capacity. Around 1977, the title was changed from Executive Secretary to Executive Director. In 1978 the elective office of treasurer was abolished leaving the Executive Director's office to also take over all financial records. In 1990, the Executive Board decided to abolish the office altogether and to hire an office manager, whose duties would differ considerably from those of the previous office-holders. The office was purely clerical in nature for the next several years. The 1997/98 Executive Board, realizing that it had been a mistake to abolish the office of Executive Director, voted to reinstate it immediately. The duties now include serving as the chief administrative officer of the Louisiana Library Association (LLA) under contract by the Executive Board of LLA. The director also plans, organizes, directs and coordinates the programs and activities of the Association to assure that objectives are attained. As well as, providing leadership, guidance and support to Sections, Interest Groups and Committees in planning programs, services and activities of the Association. Finally the Executive Director is responsible for the day-to-day operations of the Association including policy implementation and enforcement.

**Scope and Content:** Material is that of the Executive Secretary between the years of 1967 and 1975. All material is correspondence. Also included is correspondence involving the Ad Hoc Committee to Study the Office of the Executive Director for years of 1989-1990 which resulted in abolishing the office.

#### B. Legislative Advocate/Legislative Consultant

**Historical Note:** In 1983, it was decided to hire a lobbyist with the title "legislative advocate" to work with the Legislative Committee and the Legislative Network and to monitor hearings and trace bills through the legislative process. The title of the Legislative Advocate has since changed to Legislative Consultant.

**Scope and Content:** Notes and rationale for hiring a Legislative Advocate, original job description, correspondence, and directories of legislative advocates between the years of 1983 and 1988.

### IV. STANDING COMMITTEES, AD HOC COMMITTEES AND INTEREST GROUPS

**Historical Note:** The committees of the Louisiana Library Association have always been some of its most important parts. The earliest record of LLA committees can be found in documents for the Publicity Committee, dated 1931, and Resolution Committee, dated 1932. A message dated October 8, 1934 and in the 1936 issues of the LLA *Bulletin*, President J.O. Modisette lists the appointed eight standing and one special committee. Special and ad hoc committees have studied and addressed the changing projects and special interests of the LLA.

The members of the Louisiana Library Association periodically came together to form Ad Hoc committees specifically to address relevant issues of the time.

In LLA, an interest group develops around a topic of substantive concern to members and provides members with a forum for exchange and generation of ideas. Interest groups were introduced in the *LLA Manual* in 1980. A group of at least 12 individuals who share a common interest around a topic of concern may petition the LLA Executive Board for official interest group status. Interest groups plan and deliver pre-conference and conference programs, sponsor activities outside of annual conferences, create innovative ideas to serve members and the Association, sustain memberships long enough to write ten-year histories. They move on to section status after large membership increases, sometimes undergo name changes to reflect updated interests, and can become defunct due to inactivity and disbandment by coordinators or members.

**Scope and Content:** The LLA Committees and Interest Groups series contains original records of standing committees, ad hoc committees, and interest groups. This includes correspondence, reports to the committee or group, reports to the Executive Board, membership and officer lists, and meeting agendas and minutes, as well as miscellaneous other material. The series contains materials from 1931 to 2005.

*Listing of standing committees dated from 1934- 1970 are located in folders in Miscellaneous Committees.*

## A. Standing Committees

### 1. Advisory Committee on Publications

**Historical Note:** This committee was established in 1965. The existence of this committee emphasizes LLA's commitment to an ongoing publishing program. Its duties include the exploration, study and coordination of present and future projects needed to meet the publication demands of Louisiana Library Association and its sections. It consists of three or more members representing different types of libraries who are appointed by the President with approval of the Executive Board

**Scope and Content:** This series includes committee reports, correspondence and proceedings and covers dates from 1956 to 1995.

### 2. Automation and Technology Committee

**Historical Note:** The Automation and Technology Committee was created in the early 1990s, along with a Lasernet sub-committee. Presumably, its purpose is to foster the burgeoning electronic presence in the library community by sponsoring educational seminars, workshops, and related programs for librarians and library staff members.

**Scope and Content:** This series includes budget spreadsheets, committee minutes, proposals, grant requests, reports, registration forms for the 1996 "Louisiana Users of the Internet Conference," and other materials generated by the Automation and Technology Committee. Also included is a single Lasernet file from 1994, which contains a note stating the subcommittee is currently "on hold." The information ranges from 1990 to 1996.

### 3. Auditing Committee

**Historical Note:** The Auditing Committee was created in 1937/38 as a standing committee. Three members were appointed by the President with the approval of the Executive Board for one year terms. All members were required to live near the Treasurer. Their function was to check the Treasurer's Books and final report and to attest to their correctness. However, during the 1980s the Auditing Committee fell aside in favor of the Financial Review Committee.

**Scope and Content:** Reports and correspondence of the Auditing Committee. Dates of materials range between the years of 1932 and 1974.

### 4. Awards Committees

**Historical Note:** The awards committees of the Louisiana Library Association are those committees responsible for evaluating and awarding several honors bestowed by the LLA as a whole. The very first award committee was formed in 1944 with several more appearing over the years, the most recent of which was formed in 1991. These committees include the Anthony P. Allain Intellectual Freedom Award, the Anthony H. Benoit Mid-Career Award, the Essae M. Culver Distinguished Service Award, the James O. Modisette Awards, and the Louisiana Literary Award.

**Scope and Content:** This series contains the minutes of meetings, correspondence, reports, and other information generated by several awards committees of the Louisiana Library Association. These committees include the James O. Modisette Awards, the Essae M. Culver Distinguished Service Award, and the Louisiana Literary Award with information ranging from 1946 to 2003.

#### a. James O. Modisette Award Committee

**Historical Note:** The first James O. Modisette awards and the committee responsible for them were first established in 1944. They were named for James O. Modisette who was chair of the Louisiana Library Commission from 1927 to 1942 and also authored the State Library Law passed in 1926.

**Scope and Content:** This series contains the minutes of meetings, correspondence, reports, and other information generated by the James O. Modisette Award Committee and sub-committees for public libraries, school libraries, elementary school library, jr. and sr. high school libraries, and trustees. The information ranges from 1942 to 1999.

**b. General Modisette Award Committee**

**Historical Note:** The general Modisette Award Committee oversees all the sub-committees and was established in 1944 with the first James O. Modisette Award.

**Scope and Content:** This series contains the minutes of meetings, correspondence, reports, and other information generated by the general Modisette Award Committee and ranges from 1946 to 1999. It contains general information from each of the sub-committees and offers an overall picture of the entire collection of James O. Modisette awards.

**c. Public Library Award**

**Historical Note:** It is difficult to determine when exactly the sub-committee for the Modisette Award to Public Libraries formed, though most likely it began in 1944 with the establishment of the Modisette Awards. The Public Library Award was given annually until 1974 and biannually thereafter to public libraries that demonstrated a marked improvement in their operation. The first Public Library Award was given in 1947.

**Scope and Content:** This series contains the minutes of meetings, correspondence, reports, and other information generated by the sub-committee for the James O. Modisette Public Library Award. It is a valuable source of information not only regarding the operation of the sub-committee, but also regarding the numerous public libraries throughout Louisiana. The information ranges from 1950 to 1999.

**d. School Library Award**

**Historical Note:** It is difficult to determine when exactly the sub-committee for the Modisette Award to School Libraries formed, though most likely it began in 1944 with the establishment of the Modisette Awards. This particular award was given to school libraries on an annual basis for demonstrated excellence in their service. The first Modisette School Library Award was given in 1947. In 1966, the School Library Award was discontinued.

**Scope and Content:** This series contains the minutes of meetings, correspondence, reports, and other information generated by the sub-committee for the James O. Modisette School Library Award. The information ranges from 1950 to 1953.

**e. Elementary School Library Award**

**Historical Note:** The sub-committee for the Modisette Elementary School Library Award was established in 1966 to replace in part the Modisette School Library Award. The award is given annually to an elementary school library that demonstrates excellence in their service.

**Scope and Content:** This series contains the minutes of meetings, correspondence, reports, and other information generated by the sub-committee for the James O. Modisette Elementary School Library Award. The information ranges from 1956 to 1970.

f. **Jr. and Sr. High School Library Award**

**Historical Note:** The sub-committee for the Modisette Jr. and Sr. High School Library Award was established in 1966 to replace in part the Modisette School Library Award. The award is given annually to a jr. or sr. school library that demonstrates excellence in their service.

**Scope and Content:** This series contains the minutes of meetings, correspondence, reports, and other information generated by the sub-committee for the James O. Modisette Jr. and Sr. High School Library Award. The information ranges from 1956 to 1970.

g. **Trustees Award**

**Historical Note:** The sub-committee for the Modisette Trustees Award was most likely established in 1955 with the establishment of the award itself. This particular award is meant to honor public library trustees who demonstrated distinguished service to Louisiana libraries.

**Scope and Content:** This series contains the minutes of meetings, correspondence, reports, and other information generated by the sub-committee for the James O. Modisette Trustees Award. The information ranges from 1950 to 1975.

h. **Louisiana Literary Award Committee**

**Historical Note:** The Louisiana Literary Award Committee was most likely established in 1948 with the establishment of the award itself. The Literary Award is given out annually to one book published in the preceding calendar year which deals with Louisiana or a Louisiana subject contributing to the permanent record of the state.

**Scope and Content:** This series contains the minutes of meetings, correspondence, reports, and other information generated by the Louisiana Literary Award Committee. It is a valuable source of information regarding the operation of the committee as well as providing information about the literary history of Louisiana. The information ranges from 1949 to 1996.

i. **Essae M. Culver Award Committee**

**Historical Note:** The Essae M. Culver Award Committee was most likely established in 1964 along with the Essae M. Culver Award for Distinguished Service to Librarianship. It is considered to be the most prestigious award given by the Louisiana Library Association and was named for Essae M. Culver, Louisiana's first state librarian. Generally, the award is intended to honor an LLA member whose distinguished services to the profession and whose professional achievements have been of particularly value to Louisiana librarianship.

**Scope and Content:** This series contains the minutes of meetings, correspondence, reports, and other information generated by the Essae M. Culver Award Committee. It is a valuable source of information regarding the operation of the committee as well as the development of librarianship in Louisiana through the achievements of the award winners. The information ranges from 1961 to 1997.

**j. Anthony Benoit Mid-Career Award Committee**

**Historical Note:** The Anthony Benoit Mid-Career Award Committee was sponsored by the New Members Round Table from 1979 until its disbandment in 2001. Originally, the committee's award was called the Mid-Career Award, but in 1991 its name was changed to the Anthony Benoit Mid-Career Award in order to honor a librarian who had recently died. Anthony Benoit was an LSU/SLIS alumnus who was extremely active in the library world, held a variety of professional positions in his lifetime, and received numerous awards, including the Mid-Career Award.

**Scope and Content:** This series contains correspondence and other materials generated by the Anthony Benoit Mid-Career Award Committee, as well as resumes of potential recipients and letters of recommendation from their peers. The information ranges from 2001 to 2003.

**5. Continuing Education Committee**

**Historical Note:** The Continuing Education Committee is made up seven members, including two members from each of the library classifications. The President, with executive board approval, appoints board members to three-year terms. The board was developed as a means of promoting continuing education activities through Louisiana libraries. The board seeks the cooperation of outside agencies and organizations. Furthermore, the board seeks to foster good librarianship by raising standards within the field. And, the board is responsible for developing a plan to improve continuing education activities through libraries, locally, regionally, and nationally.

**Scope and Content:** This series contains reports, correspondence and registration forms relative to the activities of the Continuing Education Committee, from 1976-1997.

**6. Convention Committee**

**Historical Note:** This committee is responsible for the planning and execution of exhibits and activities at the annual convention. It consists of seven members appointed by the President with approval of the Executive Board. Its membership includes the chairperson, who is a resident of the conference city, and chairpersons of each of the following subcommittees: exhibits, local arrangements, program, publicity and registration. The chairperson submits an annual report to LLA following the convention.

**Scope and Content:** This subseries contains the minutes and reports of convention committee meetings as well as correspondence regarding exhibits, speakers, and financial information relating to the Convention, Registration Committee and Exhibits Committee, and covers the dates 1925-2005.

#### 7. Documents Committee

**Historical Note:** The Documents Committee evolved from earlier committees into its present state in 1946. It studied problems and advised on matters pertaining to documents, cooperated with organizations that have special responsibilities with regard to documents, particularly the State Library and the Secretary of State's office, advised Louisiana libraries on acquisition, processing, bibliographic control, and storage of documents, and cooperated with LLA committees and sections (particularly the Legislation Committee) on matters affecting documents. In 1984 the Documents Committee was dissolved into the Government Documents Roundtable.

**Scope and Content:** This subseries contains Committee reports, meeting minutes, correspondence, manuals and handbooks, and papers regarding special programs sponsored by the Committee from 1947 to 1980.

#### 8. Federal Relations Committee

**Historical Note:** The Federal Relations Committee was created in 1937/38 as a standing committee. The committee is composed of the state librarian (ex officio) and eight others appointed by the President, with the approval of the Executive Board, for overlapping three-year terms. The other members shall represent the seven sections and graduate library science education. Their main responsibility is to keep the profession informed of developments in the field of federal relations and the library. Also, they are responsible for contacts concerning federal relations between the Louisiana Library Association and the American Library Association. The committee is an active committee of the Louisiana Library Association today.

**Scope and Content:** Reports and letters of the Federal Relations Committee. Dates of materials range from 1937 to 1996.

#### 9. Finance Committee

**Historical Note:** The Finance Committee was created in the late 1930s and re-established several times over the course of the next few decades. Its purpose was often reflective of the



activities taking place at the time, although its overarching objective seems to be to maintain and monitor the current budget and provide goals for future budgets. It has had several names in the course of its history, including the Financial Structure Committee and the Financial Review Committee.

**Scope and Content:** This series contains a folder with Finance Committee reports, grant applications, and Native Ground account information. It ranges from 1971 to 2004.

#### 10. Grants Committee

**Historical Note:** The Grants Committee was created in the late 1990s, presumably so its members could discuss ways in which expensive or lengthy projects and publications of the Louisiana Library Association might receive funding.

**Scope and Content:** This series includes correspondence, minutes, and budget spreadsheets generated by the Grants Committee, as well as grant forms from various local and national grant foundations. Also included are several grant packets with detailed information on potential projects or publications; a folder with exhibit information and pamphlets from a Louisiana Endowments for the Humanities (LEH) funded project, Readings in Literature and Culture (RELIC); and a folder with papers generated in 1992 by Jim Segreto, project director of RELIC. The series ranges from 1990 to 1998.

#### 11. Intellectual Freedom Committee

**Historical Note:** This is a standing committee which was created in 1948. It consists of seven members: one from each section of the association and one member-at-large, appointed by the President with the approval of the Executive Board, for overlapping two-year terms. The committee exists to safeguard the rights of library users according to the Bill of Rights and the Library Bill of Rights. This sub-series of Committees is modeled after the ALA Intellectual Freedom Committee, which was established in 1940.

**Scope and Content:** Minutes and reports of the Intellectual Freedom Committee from 1950 to 1996.

#### 12. Legislative Committee

**Historical Note:** The Legislation Committee, a standing committee, was created around 1950. The committee is composed of two members from each type of library; public, academic, school, special; plus one at-large; and the State Librarian. The Legislative Consultant and Section legislation representatives are non-voting ex-officio members. Members are appointed by the President for overlapping four year terms. The committee is primarily responsible for helping to secure the passage of laws and ordinances tending to promote the welfare of libraries and librarians. In 1982, Legislator's Day was inaugurated; this became Library Appreciation Day though an Appreciation Day was not held in 1991. The intent was to establish a day to acquaint state legislators with the needs of all types of libraries in Louisiana.

Today, the Legislation Committee is still an active committee of the Louisiana Library Association today.

**Scope and Content:** Note cards of legislators contacted for amendment support; invitations, memos, and budgets regarding Library Legislation Day; papers of chairmen for the committee; minutes, reports, legislative priorities and objectives, and correspondence of the Legislation Committee. Dates range from 1974-2005.

**a. Legislative Network**

**Historical Note:** The Legislative Network was formed in October, 1973, as a sub-committee of the Library Development Committee of Louisiana. By Executive Board action at the June, 1974 meeting, coordinating the network became a function of the Legislation Committee. The purpose of the Legislative Network is to communicate to the state legislature, the congress, state and national administrations the needs of all types of libraries to provide for better support of library programs through a network of advocates.

**Scope and Content:** Papers, records, and correspondence of the Legislative Network between 1973 and 1974.

**13. Library Development Committee of Louisiana**

**Historical Note:** The Library Development Committee of Louisiana was founded in 1965. It covers Parish libraries, trustees, school library projects, college and university libraries, library education, the *LLA Bulletin*, recruiting, conferences, and National Library Week in Louisiana. The Executive Board formed the Committee on the recommendation of the National Library Week Committee, in order to absorb the work of the State Planning Committee, the National Library Week Committee, and to assume responsibilities for wider library development programs on a continuing basis. The Committee has formed several temporary (one to two years) subcommittees over the years, including the Anniversary Subcommittee (1975), the Study Committee (1968-1970), and the Subcommittee on Planning (1969). The Committee also conducted a resources survey in 1969.

**Scope and Content:** This subseries contains Committee reports, meeting minutes, correspondence, and papers of several temporary subcommittees dating from 1965 to 1987. Also, a placemat as part of a promotion in 1966.

**14. Louisiana Union Catalog Committee**

**Historical Note:** The Louisiana Union Catalog Committee was founded as a standing committee in the 1960s, but existed as various special committees prior to that. The Committee is responsible for assisting the Louisiana State Library in maintaining the Louisiana Union Catalog, producing supplements to the Louisiana Union Catalog, and assuming the Catalog's publication responsibilities. The earliest manifestation of this

Committee was the Feasibility Committee, which conducted a study on the feasibility of creating a Louisiana Union Catalog.

**Scope and Content:** The Louisiana Numerical Register was developed in the 1960s as a precursor to the Louisiana Union Catalog. The series contains catalogs used in the Register, such as the Bayouland Numerical Register, as well as the various subsequent catalogs and associated paperwork that was produced in the 1970s. This subseries contains Committee reports, meeting minutes, correspondence, manuals and handbooks, studies pertaining to the feasibility of a Union Catalog, microfiche of the Catalog, and financial information including paid bills and invoices dating from 1950 to 1989. The series also contains a single folder relating to a Louisiana Union Catalog Subcommittee, the Lasernet sub-committee. LAsernet was a statewide, automated interlibrary loan system primarily for Louisiana public libraries which was in use at the time of the sub-committee's activities.

#### 15. Public Relations Committee

**Historical Note:** There is no clear history of this particular committee in the Louisiana Library Association. The earliest documents are from 1931 when it was the Publicity Committee. It was more active in the 1950's, 1960's, and 1970's, but there is no clear beginning or end. Presumably, its mission was to promote the status of the Louisiana Library Association in its dealings with the public and promote issues of particular concern to the library community.

**Scope and Content:** This series contains minutes of meetings, correspondence, reports, newspaper clippings, and other information generated by the Public Relations Committee of the Louisiana Library Association. It details the operation of the committee, as well as providing valuable information regarding the tactics of public relations throughout the time period of 1931-1975.

#### 16. Scholarship Committee

**Historical Note:** The Scholarship Committee was founded in 1956 and continues to exist today. It is a standing committee that consists of five to six members who serve three year terms. The job of the scholarship committee is to raise money from Louisiana State University School of Library and Information Science alumni, association members, and other sources; to administer the Scholarship Award and select recipients, to publicize the scholarship, and to present the award at the annual conference.

**Scope and Content:** The subseries contains the committee's history, meeting minutes, annual reports, correspondence, scholarship applications, nominations, and recipients, and legal documents from 1956 to 1998.

#### 17. Miscellaneous Committees

**Scope and Content:** Papers and correspondence from Membership Committee (1934-1998), Resolution Committee (1932-1997), Recruiting Committee (1948-1975), Adult Education Committee (1941-1970), and Nominating Committee (1956-1977). Includes a memo dated October 8, 1934 from J. O. Modisette, President, noting Standing and Special Committees. Recruiting Committee contains a 1952 scrapbook for "Librarian for a Day" which was held throughout Louisiana. It also contains several pamphlets used to promote librarianship and an LSU Alumni magazine from 1948 with a six page article on LSU's School Of Library.

## B. Ad Hoc Committees

## C. Interest Groups

1. Bookmobile
2. Online User
3. Oral History
4. Minority Recruitment and Professional Concerns
5. Serials
6. Solinet
7. Louisiana Support Staff Association
8. Video and Media Interest Group

## V. SECTIONS

**Historical Note:** The sections of the Louisiana Library Association generally represent some significant portion of the Louisiana library community and began forming as early as 1925, though there is little documentation of section activities until the early 1930's. The sections themselves have gone through many adjustments and permutations over the years with accompanying changes in focus and purpose. Past and present Louisiana Library Association sections are: College and Reference Section, City and Parish Library Section, Parish and Municipal Section, Public and Regional Section, Parish and Regional Section, School Library Section, Junior Members Round Table (JMRT), New Members Round Table (NMRT), Special Librarians Section, Academic Section, Government Documents Round Table (GODORT), Louisiana Association of School Libraries (LASL), Louisiana Support Staff Association of Libraries (LaSSAL), Public Library Section, Subject Specialists Section, and the Trustees Section.

**Scope and Content:** This collection of the Louisiana Library Association records includes reports, minutes of meetings, correspondence, photographs, newspaper clippings, and other information generated by or pertaining to the various sections of the Louisiana Library Association. The information documented in these records not only illustrates the operation of the Louisiana Library Association, but also provides valuable information regarding libraries and library practices throughout the state of Louisiana. Generally, this information spans the time period between 1925 and 1997 and includes documents of the College and Reference Section, School Library Section, Junior Members Round Table (JMRT), New Members Round Table (NMRT), Academic Section, Government Documents Round Table (GODORT), Louisiana Association of School Libraries (LASL), Public Library Section, Subject Specialists Section, and the Trustees Section.

## A. College and Reference Section

**Historical Note:** It is not particularly clear when the College and Reference Section of Louisiana Library Association came into being. The first reference to it appears in 1936, though more than likely it was established prior to this. Typically, the chair of this particular section was also an assistant editor of the LLA Bulletin in charge of academic news. From its beginnings, this section dealt with the community of librarians involved with college, university, or other higher education institutions, promoting research and leadership in that area. In 1960, the section was temporarily renamed the College and University Section, but in 1962 the name reverted back to College and Reference. In 1970, the section name was officially changed to the Academic Section and information from that point forward can be found in the Academic Section portion of this collection.

**Scope and Content:** This series contains minutes of meetings, correspondence, reports, and other information generated by the College and Reference Section of the Louisiana Library Association. This information spans approximately 1940-1974 and contains information regarding the functioning of this particular section, as well as detailing the history and concerns of academic libraries in Louisiana.

## B. Junior Members/New Members Roundtable

**Historical Note:** The Junior Members Round Table (JMRT) was organized April 13, 1935, for the purpose of serving the professional and social needs of the younger members of the LLA. Between 1944 and 1973, the group was inactive and there was no chairperson. In 1972, a petition was circulated to reorganize the group and in March 1973, JMRT was accepted as an official section of LLA. In 1980, the name Junior Members Round Table was changed to New Members Round Table (NMRT). In the early years (1938-1941), JMRT published a directory of Louisiana librarians. Beginning in 1974, the section began issuing a newsletter to section members. The newsletter went online in January 1998. The section sponsors the Anthony J. Benoit Mid-Career Award.

**Scope and Content Note:** Materials are arranged chronologically and include correspondence, reports, minutes and convention skits of the Junior Member Round Table. Printed material includes programs and press releases. Dates include 1935-36 and 1971 through 1980.

## C. Louisiana Association of School Librarians

**Historical Note:** Before the establishment of the Louisiana Association of School Librarians Section (LASL), there was the School Library Section of the Louisiana Teachers Association (LTA). Sometime after a Joint Committee of the LLA and the LTA on November 19<sup>th</sup>, 1940, The School Library Section was recognized by the LLA at the first general session, April 21, 1944. In 1949, the School Library Sections of the LTA and the LLA merged into the LASL.

**Scope and Content:** This series contains papers of the Louisiana Association of School Librarians Section of the LLA. Materials in this series range in date from 1947 to 1999. Contained within are reports, minutes, clippings, publications and ephemera of LASL. The Idella Washington

sub-series includes the papers of past LASL president Washington from her 1991-1992 term in office. The Professional Improvement Programs Committee sub-series contains certification papers, participant list, and reports from the PIPS Committee from 1981 to 1986. The School Library Histories sub-series is made up of two sets—African American and White—of school library histories by parish circa 1954.

1. **Idella Washington Papers**

Papers of LASL President Idella Washington from her 1991-1992 tenure in office.

2. **Professional Improvement Programs Committee Papers**

This sub-series contains papers from the LASL PIPS Committee from 1981 through 1986.

3. **School Library Histories**

LASL School Library Histories from Louisiana parishes circa 1954.

4. **Louisiana Teenage Librarians Association**

**Historical Note:** The Louisiana Teenage Librarians Association was founded by Sister Agnes Ruth of Shreveport in 1947. In 1950, responsibility for the organization was taken over by the Louisiana Association of School Librarians.

**Scope and Content:** The sub-subseries contains the Association's constitution, correspondence, newsletters, promotional papers, and secretary's records dating from 1949 to 1987. Scrapbooks are also present, 1964, 1976.

5. **Photographs**

Black and white photographs of Louisiana school libraries, school exteriors, library exhibits, and state personnel, 1948-1962. Includes three photographs of Lena Y. de Grummond, Louisiana State Supervisor of School Libraries, 1949-1965.

**D. Public Library Section**

**Historical Note:** In 1946, the Parish & Regional Section became the Public Library Section. The purpose of the Public Library Section is to promote the development and effectiveness of public library service and public librarians in Louisiana. Officers of this section include: chair, vice-chair/chair-elect, secretary, and parliamentarian. The Public Library Section oversees the Publications, Literacy, and Public Library Standards Committees. Their main activity is sponsoring a luncheon and program with the Trustees Section at the Annual Conference. The Section is still active today in the Louisiana Library Association.

**Scope and Content:** Reports, minutes, and correspondence, and newsletters of the Public Library Section. Dates range from 1946 to 2003.

#### E. Academic Section

**Scope and Content:** Reports, correspondence, and newsletters from 1986-1999.

#### F. Government Documents Round Table (GODORT)

#### E. Subject Specialist Section

**Historical Note:** The Subject Specialist Section was created in 1965 to promote special librarianship. Originally called the Special Librarian section, it was renamed in 1966. Its purpose is to promote participation by those with a subject interest or expertise and those who work in special librarians, information centers and special collections. Although its membership has always been small, its chair was added as a voting member of the board at creation in 1965. It sponsors continuing education programs and maintains two standing committees, the Lucy B. Foote Committee and the Conference Program Committee. It publishes the *Subject Specialist Newsletter* and sponsors the Lucy B. Foote Award.

**Scope and Content:** This series contains chairman's papers, minutes, newsletters, and reports of meetings of the Subject Specialist Section during the years 1967-1998.

#### H. Louisiana Support Staff Association of Libraries(LaSSAL)

**Scope and Content:** Includes correspondence, memos, and newsletters from 1996-1998.

#### A. Trustees Section

**Historical Note:** Trustees, those without the library and information science degree but who have an interest in libraries, have been involved with the Louisiana Library Association since its beginnings in 1909. Trustees often held luncheons during annual conferences and were formally recognized as an organized section in 1944. At regional and statewide meetings, speakers to the Trustees have addressed many topics, including library policies, censorship, lobbying, and public relations. Today, Trustees and the Public Library Section hold joint luncheons. Trustees support members of library boards by encouraging development of effective library service and effective leadership on their boards. This section coordinates programs for the development and education of Trustees The section publishes the *Trustee Newsletter* and the *Trustee Handbook*.

**Scope and Content:** The collection includes lists of Trustees, minutes and correspondence, handbooks, and reports. Dates range from 1948 to 1998.

## VI. PUBLICATIONS

**Historical Note:** The Louisiana Library Association creates publications in an attempt to disseminate professional literature for Louisiana libraries and promote communication with its membership. It has

attempted to meet the needs of its membership through information, scholarly publication and occasionally reissuing out-of-print materials.

**Scope and Content:** The collection includes both monographs and serials published by the LLA during the years 1931 through 1999. The first monograph included was published in 1947; the first LLA bulletin in 1931. It is arranged by subseries, then chronologically, earliest date first. It covers the dates 1931 through 1999.

#### A. Monographs

**Description:** This subseries consists of single publications of the Louisiana Library Association arranged chronologically, beginning with the earliest date, 1947 and continuing intermittently through 1998.

#### B. Serial, LLA Bulletin

**Description:** The LLA Bulletin (published quarterly) was first entitled *Louisiana Library Association Bulletin* and sponsored by La. Library Commission and LSU Library (1931-1932), then it was entitled *Louisiana Library Bulletin or Louisiana Library Association Bulletin* (1934-1936), then it was entitled *Bulletin of the LLA or LLA Bulletin* (1937-1999) and currently entitled *Louisiana Libraries* (1999-current). It is published quarterly by the LLA and attempts to permanently record matters of interest in the library world which happen in Louisiana.

The LLA Bulletin Editor is appointed by the LLA President and is responsible for planning and securing copy, preparing final copy and approving the final product. Each year, the bulletin includes the report of the Annual Conference, a directory of officers and paid-up members, financial statements of the Association and the Bulletin, a synopsis of the Board Meetings, the annual report of the president, the annual Association budget and committee memberships.

This subseries covers Editor's reports; Editorial Board Reports; correspondence, including Bulletin Committee reports; column information; subscriptions, advertising and financial information; covers, photographs, negatives, and contact sheets; Committee to Evaluate the Bulletin; indexes and anthologies; and the quarterly publication. Each sub-subseries is arranged chronologically, earliest date first, from 1934 to 1999.

### VII. AFFILIATIONS

**Historical Note:** The Louisiana Library Association has been affiliated with various national, regional and state organizations.

**Scope and Content:** This series is divided into three (3) subseries: national affiliation, regional affiliations, and state affiliations. Records relate to the associations, committees, councils and conferences of the various organizations.

#### A. National Affiliation



**Historical Note:** The Louisiana Library Association was first aided in its organization in 1909 by the American Library Association (ALA). It became a chapter member of ALA in 1939. During the period of 1963 to July 6, 1965, the Louisiana Library Association did not have chapter status in the American Library Association. The Executive Board of LLA resigned in 1963 as a chapter of ALA because LLA was unable, at that time, to comply with the "Statement on Chapter Status" adopted by the American Library Association at the Annual Conference held at Miami Beach, Florida, June, 1962. The application of LLA for reinstatement as a chapter of ALA was approved by the ALA Council on July 6, 1965. (LLA manual, June 2003, 23)

**Scope and Content:** Records are arranged chronologically and include correspondence, reports, dues, receipts, minutes, budgets, and conference notes. Printed items include conference materials, guidelines, pamphlets, brochures, and newsletters from the ALA. The correspondence, reports and Chapter membership application (1962-1965) concern the resignation of LLA from American Library Association.

### C. Regional Affiliations

**Historical Note:** The Louisiana Library Association was one of the co-founding members of the Southwestern Library Association (SWLA) in 1922. In 1982, LLA moved its affiliation from the SWLA to the Southeastern Library Association (SELA).

**Scope and Content Note:** Records are arranged chronologically by the organization and include records from the Southwestern Library Association (1950-1975) and the Southeastern Library Association, (1982).

Materials relating to the Southwestern Library Association include correspondence, reports, the association's constitution, minutes, memos, budgets and the Southwestern Library Institute Cooperative Endeavor (1971-1975). Printed material includes brochures, directory, and newsletters and a handbook from the HEA Title II-B proceedings.

Materials of the Southeastern Library Association include the Handbook and Membership Directory (1982).

### D. State Affiliations

**Historical Note:** The Louisiana Library Association has been affiliated with the several state associations, councils, committees and conferences. It also has a relationship with the Louisiana State Library and Louisiana State University.

**Scope and Content Note:** Included are papers from Essae Martha Culver, Executive Secretary of the Louisiana Library Commission, the precursor of the Louisiana State Library (1934-1947) and Culver's papers as State Librarian (1947-1954). Materials are arranged chronologically by organization and include materials from the Louisiana Teachers Association (1923-1973), Louisiana State University (1965-1991), the State Advisory Committee on Aging (1969), the State Advisory Council on Libraries (1971-1992), the Louisiana State Library (1971-1984), the Governor's Conference on Libraries (1973-1979), and the Louisiana Association for Educational

Communications and Technology (1983-1987). Materials include correspondence, reports, and minutes. Printed material includes the Journal of Louisiana Teachers Association (1923-1963), various conference materials, and newsletters.

### VIII. MISCELLANEOUS

**Scope and Content:** This series consists primarily of materials from other library organizations.

**CONTAINER LIST**

<u>Stack Location</u>	<u>Box</u>	<u>Folder</u>	<u>Contents and Dates</u>
		<b>I.</b>	<b>GENERAL ASSOCIATION</b>
		<b>A.</b>	<b>Executive Board Papers</b>
IMLLA	1	1	Records of the LLA Association 1909-1930
		2	Executive Board Minutes 1933-1949
		3	Executive Board Minutes 1946-1956
		4	Executive Board Minutes 1948-1949
		5	Executive Board Minutes 1947-1965
		6-7	Executive Board Minutes 1950-1955
		8	Culver Nomination 1955
		9	LLA Officers and Committees 1938-1941
		10	President's Report 1955
		11	Special Committees Report 1955
		12	Executive Board Meetings 1955-1960
		13	Executive Board Minutes December 1, 1956
		14-18	Executive Board Minutes 1956-1970
		19	Meetings-Miscellaneous 1967-1970
		20	LLA Convention March 1972
		21	Executive Board Meeting November 30, 1973
		22-24	Executive Board Minutes 1967-1973
		25	Standing Committees 1971-1975
	2	1	LLA Executive Board 1969-1972
		2	Executive Board Meeting May 25, 1973
		3	LLA Minutes 1972-1973 John Ische
		4	LLA Minutes 1973
		5	Executive Board Meeting 11/30/1973
		6	LLA Minutes 1973-1974 Sam Dyson
		7	Executive Board Meetings 1973-1975
		8	Joint Board Meeting June 14, 1974
		9-11	Executive Board Minutes and Meetings 1969-1975
		12	Executive Board-Preconvention Meetings April 3-4, 1974
		13	Executive Board Meeting June 14, 1974
		14	Preconference Executive Board Meeting 1975
		15	Executive Board 1971-1975
		16	LLA Executive Board Meeting 1976
		17-19	Board Minutes 1976-1978
	3	1-2	Executive Board Minutes 1978-1979
		3	Executive Board Meeting 1988
		4-5	Executive Board Minutes 1991-1993
		6-7	Executive Board Minutes 1998-1999
		8	Finance Committee, C. Cain Files 2004-2005
		9-22	Executive Board Meeting, C. Cain Files 2002-2005

<u>Stack Location</u>	<u>Box</u>	<u>Folder</u>	<u>Contents and Dates</u>
		23-27	Executive Board Meeting, C. Cain Files 1996-1999
	4	1-2	Legal 1956-1960
		3-5	LLA Correspondence 1954-1958
		6	Photo of Executive Board off LLA, 1960
		7	Financial Statements 196-1964
		8	LLA Executive Board Survey 1973
		9	Executive Board Directory 1989-1991
		10-12	LLA Executive Council 1983-1986
		13	Executive Council Minutes 1968-1970
		14	Executive Council Correspondence 1969-1973
		15	Annual Meeting Minutes and Reports 7 <sup>th</sup> , 1931 11 <sup>th</sup> , 1936
		16	Annual Meeting Minutes and Reports 12 <sup>th</sup> , 1937 13 <sup>th</sup> , 1938
		17	Annual Meeting Minutes and Reports 14 <sup>th</sup> , 1939 17 <sup>th</sup> , 1942
		18	Annual Meeting Minutes and Reports 1943-1950
		19	Information on Library Policies
	5	1	Executive Board Correspondence Taxes 1956-1960
		2	LLA, Delores Owens Files 1986-1987
		3-4	Executive Board, Delores Owens Files 1982-1983
		5-6	Executive Board Correspondence 1934-1947
		7	Executive Board Correspondence Committees and Sections 1933-1943
		8-11	Executive Board Correspondence 1943-1950
		12	Correspondence Committee and Sections 1946-1947
		13	Correspondence 1944-1947
		14	Correspondence 1954-1962
		15	Correspondence 1967-1971
		16	Correspondence 1975-1976
	6	1	1985-1986 Minutes, Mary Lee Sweat
		2	1986-1987 Minutes, Sue Hill
		r 3	Annual Meetings Minutes and Reports 1950-1965
	14	9	Minutes General Session, Sections and Summary 1955
	53	31	Executive Board Copyright Law Congressional Appeal 1972 Executive Board 1977-1978
	57	25	Executive Board Position on Censorship 1975
		26	Correspondence with ALA on Chapter Status/Desegregation 1962-1965
	59	9	Executive Board December 7, 1957 June 15, 1957
		42	Executive Board Memo 1946
<b>B. General Association Directories</b>			
	6	4	Directory of Louisiana Librarians 1938
		5	LLA Membership Directories 1973, 1975-1976
	58	4	"Directory of Louisiana Librarians" 1938, 1941

<u>Stack Location</u>	<u>Box</u>	<u>Folder</u>	<u>Contents and Dates</u>
		6	"A List of Persons in Library Work and in Library School in Louisiana" 1936, 1937

**C. General Association By-Laws, Constitution and Manuals**

20	1	Constitution book 1909
	2	Constitution book 1942
	3	Constitution revised 1949
6	6	Constitution, by-laws, Manual Revisions 1966-1970
	7	Constitution, by-laws, Manual Revisions 1953-1961
	8	LLA Manual and Handbook of Procedure 1943-1945
	9-10	Constitution, by-laws, Manual 1950-1960
	11	LLA Manual 1956
	12	Constitution, by-laws, manual Correspondence 1961-1965
	13	Constitution, by-laws, Manual Correspondence 1971-1975
	14	LLA Manual 1962
	15	LLA Manual 1964
	16	LLA Manual 1965
	17	LLA Manual 1969
	18	LLA Manual 1972
	19	LLA Manual 1976
	20	LLA Manual 1979
	21	LLA Manual 1980
	22	LLA Manual March 1983
	23	LLA Manual August 1985
	24	Constitution, by-laws, Manual 1993-1997
8	14	Constitution of LLA [1925]
53	33	Constitution Proposed Revisions 1949

**D. General Association Membership Lists**

6	28	Membership Lists 1929-1950
	29	Membership Lists 1960-1966
	30-32	Membership Correspondence 1956-1970
7	1	LLA Committee Members 1956-1961
	2-7	Correspondence LLA Membership 1960-1966
	8	Membership Cards and Tabulations 1974-1975
53	31	Membership Directory 1975-1976
59	19	Committee Member List 1973-1977

**E. LLA History and Memorabilia**

8	1	Scrapbook 1944-1947
	2	Newspaper Clippings for scrapbook 1950

<u>Stack Location</u>	<u>Box</u>	<u>Folder</u>	<u>Contents and Dates</u>
		3	Newspaper clippings for scrapbook 1952
		4	Newspaper clippings 1953
		5	Newspaper clippings 1959-1960
		6	Newspaper clippings 1961-1963
		7	Newspaper clippings 1964-1966
		8	Newspaper clippings 1967-1968
		9	Newspaper clippings 1970
		10	Newspaper clippings 1972-1974
		11	Newspaper clippings 1979-1982
		12	Newspaper clippings 1984-1985
		13	Newspaper clippings 1988-1989
		17	"History of the LLA" 1931
		18	"Landmark Dates in LA Library History" 1976
	54	5-7	Newspaper Clippings 1975-1978
	60	All Folders (13)	Photographs and Negatives
	61	All Folders (4)	Photographs
	54	32	Photographs, n.d. [1970?] Glass photograph, n.d. 1956?
65:67 41			Scrapbooks

**F. Annual Convention**

	7	9	LLA Conference 1930 Pamphlet
		10	Conference Pamphlets 1937, 1944, 1946-1949
		11	Conference pamphlets 1950-1959
		12	Conference Pamphlets 1960-1969
		13	Conference pamphlets 1970-1979
		14	Conference Pamphlets 1980—1985
		15	Conference Pamphlet 1998
	53	28	Conference Program 1936
		29	Conference Program 1941
		30	Conference Program 1942
		32	Conference Commercial Exhibits 1959
	57	1	Conference Guides 1936, 1940
		2-4	Conference Guides 1986-2003
	58	4	Conference Announcements 1933, 1934, 1940, 1942
		8	List of Conventions 1909-1961
	59	15	Conference Update Supplements 1981
		20	1939 Conference Registration Tally
	8	15	Notice of 1926 Conference

<u>Stack</u>	<u>Box</u>	<u>Folder</u>	<u>Contents and Dates</u>
<u>Location</u> IMLLA		Folder 38	Membership count 1990

**G. General Association Miscellaneous**

8	23		Library Week 1949
	24		Library Week 1950
	25		Library Week 1951
	26		Library Week Follow Up 1951
14	3		Post Office forms and correspondence 1966-1980
	4		Tax Exempt Status 1957

**II. Officers**

**A. President**

57	15		J.O. Modisette 1936
10	16		8x10 Photo of Past LLA Presidents, 1959
9	4		President's Report 1944-1950
58	3		Loma Knighten 1946
9	5		John Hall Jacobs, 1947-1948 Correspondence
14	1		John Hall Jacobs 1947 Memos and Correspondence
9	6		Eugene Watson, 1948-1949 Correspondence
10	1		Eugene Watson 1949 Correspondence
	2		Eugene Watson 1949 HB 362 State Document Depository
	3		Eugene Watson 1949 Financial Matters
	4		Eugene Watson 1948-1949 Correspondence, Expenditures
	9		Eugene Watson 1948 Correspondence
	10		Eugene Watson 1948-1949, W. D. Postell 1950 Committee Reports
	11		Eugene Watson 1948-1949 Conference
14	2		Eugene Watson 1949 Committees and Sections
14	7		Eugene Watson 1948-1949 Committees
10	15		Eugene Watson 1949 Misc
57	20		John Hall papers 1948
9	7		Sue Hefley, 1947 Correspondence
	8		Eugene Watson, 1962 Correspondence
10	5		W.D. Postell 1950 Committee on Negro Participation
	6		W.D. Postell 1950 "Recorder of Document" Depositories
	7		W.D. Postell 1950 Financial Matters
	12		W.D. Postell 1950 Correspondence
	13		W.D. Postell 1950 Newsletters
	14		W.D. Postell 1949-1950 Correspondence
	8		Frances Flanders 1951 Correspondence
59	11		Frances Flanders 1953 Southern Regional Council correspondence

<u>Stack</u>	<u>Box</u>	<u>Folder</u>	<u>Contents and Dates</u>
<u>Location</u>			
IMLLA		11	Frances Flanders 1953, segregation of public libraries
		12	Garland G. Taylor 1952 integrating LLA
		13	T.N. McMullan 1957-1958
		14	Dorothy Skaw 1953-1958
	57	21	Shirley K. Stephenson papers 1964
	9	9	Shirley Stephenson, 1965 Correspondence
		10	James Cookston, 1967 Correspondence
		11	Peggy Harper, 1968 Correspondence
		12	John Richard, 1969 Correspondence
		13	Lou Venia Jones, "Year in Review" undated
		14	Mary Louise Giraud, 1970 Correspondence
		23	Mary Louise Giraud, 1970-1971 Correspondence
	59	41	Reva Chesson 1971
	54	21	Past President's Dinner 1971
	57	22	John Ische Papers 1972
		23	Warren Dietrich Papers 1973
	9	15-16	L. George Maness, 1974 Correspondence
		16	L. George Maness 1974 Convention Materials
		17	L. George Maness 1974-1975 Committee Appointments
		18	L. George Maness 1974-1975 Membership
		19	L. George Maness 1975 Program (Convention)
		20	L. George Maness 1974-1975 Library Development
		21	L. George Maness 1974-1975 Legislative Advocate Info
		22	L. George Maness 1974-1975 Committee "Possibilities"
		24	L. George Maness, 1974-1975 Minutes
		25	L. George Maness, 1974-1975 Correspondence
		26	Jean Ballantine 1976 Correspondence
		27	Jean Ballantine 1976 LLA Program
		28	Jean Ballantine 1976 Pre-Conference Workshop
		29	Jean Ballantine 1975-1976 Correspondence
		30-31	Jean Ballantine 1975-1976 Minutes
		32	Jean Ballantine 1975 Committees
	10	17-19	Gene Wright Minutes and memos 1976-1977
		20-22	Lanny Graves 1980-1981 Minutes and Memos
		23	Ben Brady 1981-1982 Minutes and Memos
	55	3-7	Delores Owens File 1982-1983
	11	1-4	Anthony Benoit 1984-1985 Minutes and Memos
	11	5-6	Colleen Salley Minutes and Memos 1979-1980
	55	10	Julia Avant File 1987-1988
	11	7	Anna Perrault Minutes and Memos 1991-1992
		8	Anna Perrault Committees 1991-1992
		9-11	Earl Hart 1992-1993
	54	19	Budget C. Cain Files 2003-2004



<u>Stack</u>	<u>Box</u>	<u>Folder</u>	<u>Contents and Dates</u>
<u>Location</u>			
IMLLA		<b>B. Secretary</b>	

11	12	Secretary Reports 1947-1948, 1969, 1970
	13	Robie Hanks 1948-1949
14	5	Correspondence and Memos 1946-1947
	6	Committees 1948-1949
11	14	Lucille Arceneaux 1952
	15	Ruth Clark Reedy 1953
	16	Georgette Richard 1954
	17	Norris McClellan 1950
	18	Jean Mason 1948
57	14	Irene Smith 1939

**C. Treasurer**

12	1	Treasurer's Reports 1930-1944, 1947-1951, 1957-1958, 1960-1963
	2	Treasurer Misc. 1948-1950
	3	Treasurer Misc. 1951-1955
	4	Treasurer Misc. 1956-1960
	5	Treasurer Misc. 1961-1965
	6	Treasurer Misc. 1966-1970
	7	Treasurer Misc. 1971-1975
	8	Treasurer Misc. 1975-1976
	9	Correspondence 1933-1945
	10	Correspondence 1973
	11	Membership Dues Ledger 1925-1930
	12	Ledger Books 1944-1948
	13	Books 1948-1952
	14	Books 1953, 1957, 1960-1964
13		13 Ledgers, 1961-1976
		Ledger LLA Scholarship Donors 1956-1965
53	32	LLA Budget 1961/1962

**D. Miscellaneous**

57	5-7	Nominations for Officers 1985, 1992-1998
8	22	Officer correspondence 1959-1960
14	11	Vice-President Vivian Cazayoux Memos and Correspondence 1953
	12	Vice-President Vivian Cazayoux Negro Membership 1953

**III. Personnel**

**A. Executive Secretary**

14	16	Correspondence 1967
----	----	---------------------

<u>Stack Location</u>	<u>Box</u>	<u>Folder</u>	<u>Contents and Dates</u>
		17	Correspondence 1971-1975
		27	Correspondence 1968-1973
		28	Committee Reports 1973-1974
	59	36	

**B. Legislative Advocate/Legislative Consultant**

14	13-14	Legislative Advocates 1984-1988
	15	Legislative Consultant 1983

**IV. Standing Committees, Ad Hoc Committees, and Interest Groups**

**A. Standing Committees**

**1. Advisory Committee on Publications**

14	23	Advisory Committee on Publications 1965-1970
	24-25	Advisory Committee on Publications 1990-1995
	31	Advisory Committee on Publications 1971-1975
	32	Advisory Committee on Publications 1980-1986

**2. Automation and Technology Committee**

14	29	Automation and Technology Committee 1990-1992
----	----	---

**3. Auditing Committee**

	30	Reports 1932, 1944-1946, 1949-1950
	31	Reports 1951-1960

**4. Awards Committees**

**a. James O. Modisette Award Committee**

58	9	Establishment of Award, Note from Family 1947, 1942
	32	Reports 1961-1970
	33	Reports 1973-1974

**b. General Modisette Award Committee**

15	1	Modisette Award Standards 1946-1947
	2	Modisette Award 1946-1955
	3	Committee Reports 1962
	4	Committee Forms 1953-1956

<u>Stack Location</u>	<u>Box</u>	<u>Folder</u>	<u>Contents and Dates</u>
		5	Awards Committee 1956-1960
		6	Awards Committee 1961-1965
		7	Awards Committee 1965-1966
		8	Awards Committee 1966-1967
		9	Awards Committee 1966-1970
		10	Awards Committee 1967-1968
		11	Awards Committee 1968-1969
		12	Award Winners 1970
		13	Awards Committee 1970-1971
		14	Awards Committee 1972
		15	Awards Committee 1971-1975
16		1	Committee Reports 1947-1963
		2	Scores 1945-1946
		6	Subcommittee for Public Libraries 1956-1960
		7	Subcommittee for Public Libraries 1961-1965
		8	Subcommittee for Public Libraries 1966-1970
		9	Subcommittee for Public Libraries 1980w
		11	Score Sheets 1974
		17	Modisette Awards 1991-1992
		18	Applications 1993
		3	Award Committee 1952-1953
59		37	Modisette Award Memos 1998

**c. Public Library Award**

16	3	Modisette Award Public Libraries 1950
	4	1951
	5	1952
	12	St Mary Parish 1972-1973
	13	Audubon Regional 1974-1975
	14	Bossier Parish 1974-1975
	15	Calcasieu Parish 1974-1975
	16	Caldwell Parish 1974-1975
	17	Concordia Parish 1974-1975
	18	East Baton Rouge Parish 1974-1975
	19	Evangeline Parish 1974-1975
	20	Iberia Parish 1974-1975
	21	Iberville Parish 1974-1975
	22	Jefferson Davis Parish 1974-1975
	23	Lasalle Parish 1974-1975
	24	Lincoln Parish 1974-1975
	25	Madison Parish 1974-1975
	26-27	Morehouse Parish 1974-1975
	28	Natchitoches Parish 1974-1975

<u>Stack Location</u>	<u>Box</u>	<u>Folder</u>	<u>Contents and Dates</u>
		29	New Orleans 1974-1975
		30	Opelousas Parish 1974-1975
		31	Ouchita Parish 1974-1975
		32	Pointe Coupee 1974-1975
		33	Red River Parish 1974-1975
		34	Richland Parish 1974-1975
		35	St. Charles Parish 1974-1975
		36	St. John Parish 1974-1975
		37	Terrebone Parish 1974-1975
		38	Union Parish 1974-1975
		39	Vermillion Parish 1974-1975
		40	Vernon Parish 1974-1975
15		16	Jackson Parish Application 1975
		17	Modisette Award 1988-1990
		18	Modisette Award 1990
		19	Modisette Award 1990-1991
		20	List of Recipients 1995
		21	1999
		22-26	Applicants 1999
16		10	Forms-Public Library 1974
56		7-10	Lincoln Parish Modisette Application 1990
58		1-2	EBR Parish 1980 Modisette Award Application 1980
17		1	Bossier Parish 1976-1977
		2	Jackson Parish 1976-1977
		3	Morehouse Parish 1976-1977
		4	Caldwell Parish 1978-1979
		5	Franklin Parish 1979
		6	Jackson Parish 1978-1979
		7	St. Charles Parish 1979
		8	Terrebone Parish 1978-1979
		9	Lincoln Parish 1982-1983
		10-12	Concordia Parish 1984-1985
		13	Modisette Award Subcommittee 1986-1990
		14	Modisette Award Subcommittee 1990-1995
		15	School Award 1983
			<b>d. School Library Award</b>
		1	Committee School Libraries 1950-1951
		2	Committee School Libraries 1951-1952
18		4	Committee School Libraries 1952-1953
			<b>e. Elementary School Library Award</b>

<u>Stack Location</u>	<u>Box</u>	<u>Folder</u>	<u>Contents and Dates</u>
	18	5	Subcommittee for Elementary Schools 1956-1960
		6	Subcommittee for Elementary Schools 1961-1965
		7	Subcommittee for Elementary Schools 1966-1970
			<b>f. Jr. and Sr. High School Library Award</b>
	18	8	Subcommittee for Junior and Senior high 1956-1960
		9	Subcommittee for Junior and Senior High 1961-1965
		10	Subcommittee for Junior and Senior High 1966-1970
		11	Subcommittee for Senior High 1986-1990
		12	Subcommittee for Junior High 1986-1990
			<b>g. Trustees Award</b>
	18	13	Subcommittee for Trustee Award 1950-1955
		14	Subcommittee for Trustee Award 1956-1960
		15	Subcommittee for Trustee Award 1961-1965
		16	Subcommittee for Trustee Award 1966-1970
		17	Subcommittee for Trustee Award 1971-1975
		18	Trustees 1986-1990
	17	16	Modisette Award, Trustee 1994
		17	Modisette Award, Trustee 1995
		18	Modisette Award, Trustee 1996
		19	Modisette Award Committee Trustee 1996-1998
			<b>h. Louisiana Literary Award Committee</b>
	18	20	LA Literary Award Notebook 1949-1980
		21	LA Literary Award 1950-1955
		22	LA Literary Award 1956-1960
		23	LA Literary Award 1961-1965
		24-25	LA Literary Award 1966-1970
		26	LA Literary Award 1971-1975
		27	LA Literary Award Special Studies and Recommendations
		28	LA Literary Award Files, 1972
		29	LA Literary Award 1972, 1979
	19	1	LA Literary Award 1972-1985
		2	LA Literary Award 1980
		3-6	LA Literary Award 1981
		7-8	LA Literary Award 1982
		9	LA Literary Award 1983
		10	LA Literary Award 1994-1995
		11	LA Literary Award 1975
		12	LA Literary Award 1976

<u>Stack Location</u>	<u>Box</u>	<u>Folder</u>	<u>Contents and Dates</u>
	19	13	LA Literary Award 1977
		14	LA Literary Award 1978
		15	LA Literary Award 1979
		16	LA Literary Award 1976-1980
		17	LA Literary Award 1979-1980
	56	22	LLA Literary Award 1985-1996
		32	Literary Award History undated
<b>i. Essae M. Culver Award Committee</b>			
		18	Essae M. Culver Award 1961-1965
		19	Essae M. Culver Award Study and Recommendations 1969
		20	Essae M. Culver Award 1972
		21	Culver Committee 1976
		22	Essae M. Culver Award 1976-1980
		23	Culver Award 1981-1985, 1989-1990, 1992-1993, 1994-1995
		24	Essae M. Culver Award 1997
<b>j. Anthony Benoit Mid-Career Award Committee</b>			
	15	27	Benoit Award 2001-2002
		28	Benoit Award 2002-2003
<b>5. Continuing Education Committee</b>			
	15	29	1976-1979
		30	1976-1980
		31	1981-1989
		32	1988-1989 C. Cain files
		33	1992-1997 C. Cain files
<b>6. Convention Committee</b>			
	20	4	Convention Committee 1929
		5	Convention suggestions [1934?, undated]
		6	Convention Committee 1933-1939
		7	Convention Committees 1933-1939
		8	Convention Committees 1940-1943
		9	Convention Committees 1944-1945
		10	Convention Committee 1948
		11	Convention Committee 1949
	10	28	Conference Committee 1950
	20	12	Convention Committee Registration Committee 1949-1956
		13	Committee Reports Hospitality Committee 1942-1964

<u>Stack Location</u>	<u>Box</u>	<u>Folder</u>	<u>Contents and Dates</u>
		14	Convention Committee Exhibit Committee 1939-1948
	10	27	Conference Committee 1949
	20	15	Convention 1950-1953
		16	Convention 1953
	59	10	Conference Committee 1953
	20	17	Program Committee 1954 Convention
		18	Convention Committee 1954
		19	Convention 1955
	14	8	Conference Committee 1955
	20	20	Convention 1956
		20	Convention 1957
		21	Convention 1958
		22	Convention 1959
		23	Convention Committee Registration Committee 1939-1960
		24	Convention Committee 1960
		25	Convention Committee 1961
		26	Convention Committee 1962
		27	Convention 1963
		28	Convention 1964
	21	1	Convention 1965
		2	Convention 1966
		3	Convention 1967
		4	Convention 1968
		5	Convention 1969
		6	Convention guidelines 1969
		7	Convention 1970
		8-12	Convention 1971
		13	Financial Statements 1970-1974
		14-15	Convention Guides 1970
		16-17	Convention 1972
	22	1-2	Convention 1970-1973
		3	Convention Exhibits 1973
		4	Convention Exhibit Form Samples 1964-1975
		5-8	Convention 1973
		9-11	Convention 1974
	22	12	Convention 1975
		13	LLA Convention 1971-1975
	57	18	Conference Correspondence 1976
	23	1	Conference Update Brochures 1977-1988
		2	Convention 1981-1983
		3	Convention 1983
		4	Conference Registration Report 1983
		5-6	Conference 1983
		7-8	Registration 1984

<u>Stack Location</u>	<u>Box</u>	<u>Folder</u>	<u>Contents and Dates</u>
		9	Convention 1985
		10-11	Convention 1986
		12	Convention 1988
		13	Convention Report 1988 Convention 1989 Publicity
		15	Conference 1989
		16	Conference 1989 Budget
		17-18	Conference 1990
24		1	Conference 1990
		2	Conference 1991
		3	Conference Report 1991
		4-5	Conference 1992
57		13	Conference Report and Notes 1994
24		6	Conference General Session, C. Cain Files 1998
		7	Conference Manual, C. Cain Files 2002
		8	Conference Budget, C. Cain files 2002
54		17-18	Conference Files and Reports 2002-2004
55		11	Conference Report 2005

#### **7. Documents Committee**

24	9	State Documents Committee Reports 1947-1948
	10	Documents Committee 1948-1951
	11	State Documents 1950
	12	Document Committee 1950-1955
	13	Document Committee 1956-1960
	14	Document Committee 1956-1964
	15	Document Committee 1959-1964
	16	Document Committee 1961-1965
	17	Document Committee Report 1962
	18	Document Committee 1963-1964
	19	Document Committee 1963
	20	Document Committee Card Project 1963
24	21	Document Committee 1966-1970
	22	Document Committee 1964-1968
	23	Document Committee 1969-1972
	24	Document Committee Card Project 1967-1971
	25	Document Committee 1969-1971
	26	Documents in Microform 1971
	27	Document Exchange Program 1970-1971
	27	Document Committee 1974-1975
	28	Document Committee 1971-1975
	29	Document Committee 1973
	30	Document Committee 1973



<u>Stack Location</u>	<u>Box</u>	<u>Folder</u>	<u>Contents and Dates</u>
		31	Document Committee 1976-1980
		32	Document Committee Workshop 1980
<b>8. Federal Relations Committee</b>			
25	1		Federal Relations Committee 1937-1945
	2		Federal Relations 1947-1949
	3		Federal Relations 1950-1955
	4		Federal Relations 1956-1960
	5		Federal Relations 1961-1965
	6		Federal Relations 1966-1970
	7		Federal Relations 1971-1975
	8		Federal Relations 1976-1980
	9		Federal Relations 1986-1989
58	20		Notes and Correspondence 1992-1996
<b>9. Finance Committee</b>			
58	21		Notes and Correspondence 1990-1996
25	10		Finance Committee 1971-1975
	11		Finance Materials 1997/1998
	12		Finance Training, C. Cain files 2002
	13		Finance Committee, C. Cain files 2002/2003
	14		Finance Committee, C. Cain files 2003/2004
<b>10. Grants Committee</b>			
25	15		Grants Committee 1994
	16		Grants Committee 1995/1996
	17		Grants Committee 1996/1997
	18		Grants Committee 1997/1998
25	3 spiral binders		NEH applications for "Twentieth-Century Transformations" 1990, 1991, 1992
<b>11. Intellectual Freedom Committee</b>			
26	1		Intellectual Freedom Committee 1950-1955
	2		Intellectual Freedom Committee 1956-1960
	3		Intellectual Freedom Committee 1961-1965
	4		Intellectual Freedom Committee 1966-1970
	5		Intellectual Freedom Committee 1971-1975
	6		Intellectual Freedom Committee 1976-1980
	7		Intellectual Freedom Committee 1981-1985
	8		Intellectual Freedom Committee 1986-1990

<u>Stack Location</u>	<u>Box</u>	<u>Folder</u>	<u>Contents and Dates</u>
		9	Intellectual Freedom Manual 1986
		10-11	Intellectual Freedom C. Cain files 1993/1994
		12	Intellectual Freedom Award, Eileen Kontrovitz files 1993/1994
		13	Intellectual Freedom Correspondence 1994/1995
		14	Survey of School Library Censorship 1994/1995
		15	Eileen Kontrovitz files 1994/1995
		16	Eileen Kontrovitz files 1995/1996
		17	Workshop Little Rock, AR November 1995
		18	Intellectual Freedom Committee C. Cain files 1995/1996
	26	Spiral binder	NEH application for "Native Grounds" 1993

**12. Legislative Committee**

28	1	Library Legislation 1983-1992
	2	Legislation Committee 1984-1987
	3	Legislation Committee 1989
	4	Legislation Committee 1990
	5	Legislation Committee 1990-1991
	6	Legislation Committee 1992-1993
	7-10	Legislation Committee 1994
	11	Legislation Committee 1994-1996
	12	Legislation Committee 1995
	13	Legislation Committee 1995-1996
	14	Legislation Committee 1996
	15	Legislation Consultant 1996
	16	Legislators 17 3x5 index cards 1985
28	17	Legislation Committee 1990-1991, 1996
	25	LA Legislative Correspondence 1974
29	1	Legislative Committee bills and misc, 1974-1994
	2	Legislative Committee bills and misc, 1977-1993
	3	Legislative Committee bills and misc, 1991
	4	Legislative Committee—Legislative Appreciation Day 1983-1987
	5	Legislative Committee—Legislative Appreciation Day 1984-1989
	6	Legislative Committee—Legislative Appreciation Day 1987
	7	Legislative Committee—Legislative Appreciation Day 1988
	8	Legislative Committee—Legislative Appreciation Day 1989
	9	Legislative Committee—Legislative Appreciation Day 1990
	10	Legislative Committee—Legislative Appreciation Day 1992
37	1	Library Appreciation Day 1985-1988
	2	Library Appreciation Day 1987
	3	Library Appreciation Day 1988
	4	Library Appreciation Day 1989

<u>Stack Location</u>	<u>Box</u>	<u>Folder</u>	<u>Contents and Dates</u>
		5	Library Appreciation Day 1990
		6	Library Appreciation Day 1987-1990
29		11-12	Legislative Committee—Constituency Group 1987-1990
		13	Library Legislative Day 1982
		14	Library Legislative Day 1983
		15	Library Legislative Day 1984
		16	Library Legislative Day 1984-1988
30		1	Legislative Committee 1969-1973
		2	Legislative Committee Annual reports 1976-1987, 1988/1989
		3	Legislative Committee, misc, reports, correspondence 1987/1988
		4	Legislative Committee—Minutes and Correspondence, 1983-1994
		5	Legislative Committee—National Legislative Day 1991-1992
		6	Legislative Committee—misc reports, correspondence 1991-1997
		7	Legislation Committee—clippings 1992
		8	Legislation Committee—misc materials, names, numbers 1992
		9	Legislation Committee—“Fund the Libraries” Legis. Hearing 1992
		10	Legislation Committee—Legislation: Statistics 1990/1991
		11	Legislation Committee—Freedom of Information Act 1993
		12	Legislation Committee—Notes 1993
		13	Legislation Committee—1994
		14-15	Legislation Committee—1990
		15-18	Legislation Committee—1990-1991
		19	Legislation Committee—PAC Information 1993
		20	Legislation Committee—Minutes, correspondence 1995
54		15	Legislation Committee, (C. Cain Files) 2003-2005
54		22	Legislation Day 1982-1984
58		15	Legislative Advocates List 1988
		17	LA Library resources Act 1992, Funding 1997
		18	Committee notes and Library Appreciation Day 1998
		19	Committee Notes 1996
59		16	Memos 1991
10		25	Notes and Memos 1976

**a. Legislative Network**

28		18	Legislative Network Budget 1973
		19	LA Legislative Network Correspondence 1973-1974
		20	LA Legislative Network Background 1973-1974
		21	LA Legislative Network State Coordinator Duties 1973-1974
		22-23	Regional Coordinators/legislative advocates 1973-1974
		24	LA Legislative Network Misc 1973-1974
31		1	LA Legislative Network 1973-1974
		2	Legislative Network John Richard Files 1979/1980
		3	Legislative Network 1979/1980

<u>Stack Location</u>	<u>Box</u>	<u>Folder</u>	<u>Contents and Dates</u>
		4	Legislative Network John Richard files 1981/1982
		5	Legislative Network John Richard files 1983/1984
		5	Legislative Committee—Legislative Network 1992
		6	Legislative Committee—Legislative Network mixed dates
		7	Legislative Committee—Legislative Network 1993

### 13. Library Development Committee

31	1	Library Development Committee 1965-1967
	2	Library Development Committee 1968-1970
	3	Survey Subcommittee Humphrey Report 1968
	4	Library Resources Survey 1969
	5	Subcommittee on Planning 1969
	5	Study Committee 1968
	6	Meetings, misc, development Committee 1967-1971
	7	LDCL 1971-1973
	8	LDCL Subcommittee on Planning 1969
	9	Study Committee on Library Development 1968-1969
	10	Library Development Committee 1970-1973
	11	Development Committee Meeting Notes 1970-1974
	12	Library Development Committee 1981-1987
	13	Library Development Committee 1968
14	Development Committee 1976-1980	
54	4	Placemat Promotion 1966
59	33	Revisions 1968
37	8	National Library Week 1959
	9	National Library Week 1960-1965
	10	National Library Week 1965-1970
	11	National Library Week 1970, 1972
	Folder 15	Legislative Network 1971-1975

### 14. Louisiana Union Catalog Committee

32	1	Lending Agreements 1976
	2	Minutes 1969
	3	Minutes 1970
	4	Minutes 1971
	5	Minutes 1972
	6	Minutes 1974
	7	Minutes 1975
	8	Union Catalog Committee 1986-1989
	9	Union Catalog Committee 1987-1989
	10	Statistics 1969
	11	Statistics 1970

<u>Stack Location</u>	<u>Box</u>	<u>Folder</u>	<u>Contents and Dates</u>
		12	Statistics 1971
		13	Statistics 1972
		14	Statistics 1974
		15	Statistics 1975
		16	Statistics 1976
		17	Statistics 1977
		18	Statistics 1979
		19	Statistics 1980
		20	Publications 1969
		21	Publications 1971
		22	Publications 1972
		23	Publications 1973
		24	Publications 1975
		25	Publications 1981
		26	Regional Registers 1975
		27	Regional Registers 1976
		28	Regional Registers 1977
		29	Use Reports 1970
		30	Use Reports 1971
		31	Use Reports 1972
		32	Use Reports 1973
		33	Use Reports 1974
		34	Use Reports 1975
		35	Sources 1969
		36	Serials 1974
		37	Catalogs 1975 (microfiche)
		38	TX Catalogs 1977 (microfiche)
		39	LA Numeric Register 1971 (microfiche)
		40	LA Numeric Register 1972
		41	LA Numeric Register 1973 (microfiche)
		42	LA Numeric Register 1974 (microfiche)
		43	LA Numeric Register 1975 (microfiche)
		44	LA Numeric Register Correspondence 1971-1975
		45-47	LNR(LA Numeric Register) Minutes 1977-1979
		48-50	LNR (LA Numeric Register) Minutes 1976-1980
	33	1	Bayouland Numerical Register 1973
		2	LNR Numerical Register of Books in LA Libraries 1971
		3	LA Union Catalog Microfiche 1973
		4	LA Numerical Register 1980-1990
		5	LA Numerical Register 1985-1990
		6	“An Index to the Archives of the LA Numerical Register Committee 1982
		7	Statistical Survey of Current Acquisitions in LA Libraries 1969-1971

<u>Stack Location</u>	<u>Box</u>	<u>Folder</u>	<u>Contents and Dates</u>
		8	Dupre Library University of Southwestern LA Union Catalog Of LC Cards 1970
		9	Feasibility Committee-Union Book Catalogs Compiled from LC Card Nos.
		10	Louisiana Union Catalog 1950-1954
		11	1955 Union Catalog of LA Materials
		12	Louisiana Union Catalog 1955-1960
		13	Louisiana Union Catalog 1961-1965
		14	Union Catalog 1966-1970
		15	Union Catalog 1970-1975
		16	Louisiana Union Catalog reports LA State Library 1963-1978
		17	1973 Microfiche ed.
		18	Southern Microfilm Corporation Library System
		19	Louisiana Union Catalog Miscellaneous
		20	Louisiana Union Catalog Meetings 1968-1982
		21	Louisiana Union Catalog Annual Reports 1954-1984
		22	1977 Microfiche ed.
34		1	Committee on Cooperative Cataloging of Recordings 1960-1961
		2	Committee of Cooperative Cataloging of Records 1963-1967
		3	Committee on Cooperative Cataloging of Recordings 1961-1963
		4-5	Correspondence 1969
		6-7	Correspondence 1970
		8-9	Correspondence 1971
		10-11	Correspondence 1972
		12	Correspondence 1973
		13	Correspondence 1974
		14-15	Correspondence 1975
		16	Grant Proposal Budgets 1970-1971
		17	Grant Proposal Budgets 1971-1972
		18	Grant Proposal Budgets 1972-1973
		19	Grant Proposal Budgets 1973-1974
		20	Grant Proposal Budgets 1974-1975
		21	Grant Proposal Budgets 1975-1976
35		1	Louisiana Union Catalog Correspondence 1954-1955
		2	Louisiana Union Catalog Correspondence 1956-1959
		3	Louisiana Union Catalog Correspondence 1960-1963
		4	Louisiana Union Catalog Correspondence 1964-1970
		5	Louisiana Union Catalog Correspondence 1971-1973
		6	Louisiana Union Catalog Correspondence 1974-1975
		7	Louisiana Union Catalog Correspondence 1976-1980
		8-9	Louisiana Union Catalog Committee Minutes and Correspondence 1985/1986
		10-12	Louisiana Union Catalog Committee Minutes and Correspondence 1987/1988

<u>Stack Location</u>	<u>Box</u>	<u>Folder</u>	<u>Contents and Dates</u>
		13	Louisiana Union Catalog Committee Minutes and Correspondence 1988
		14	Louisiana Union Catalog Committee Minutes and Correspondence 1988-1991
		15	Louisiana Union Catalog Committee Minutes and Correspondence 1991-1994
		16-17	Union Catalog Committee 1992
		18	Louisiana Union Catalog Committee Minutes and Correspondence 1993-1997
		19	Louisiana Union Catalog Committee Brochure 1994
63		1-2	Louisiana Union Catalog 1959-1965
		3-5	1965
		6	1967
		7-9	1968-
		10-17	1969-1973
		18-24	1971
		25-26	1971-1975
		27-34	1974
		35-42	1975
		43-44	1977

**15. Public Relations Committee**

8	20		Public Relations Committee 1952
		21	“New Orleans Story” booklet 1967
36	1		Publicity/Public Relations 1931-1948
		2	Publicity Committee 1942
		3	Public Relations Committee 1949
		4	Public Relations 1950-1955
		5	Publicity 1951
		6	Publicity 1953
		7	Publicity Committee 1954
		8	Publicity Committee 1956
		9	Public Relations Committee 1957
		10	Public Relations 1956-1960
		11	Public Relations 1961-1965
		12	Publicity in New Orleans Papers 1961
		13	Public Relations Committee 1962
		14	Public Relations 1966-1970
		15	Public Relations 1971-1975
		16	Pre-Conference Workshop on Public Relations April 3, 1974
		17	Publicity Clippings 1931-1937
		18	Publicity Clippings 1939-1945

<u>Stack Location</u>	<u>Box</u>	<u>Folder</u>	<u>Contents and Dates</u>
		19	Publicity Clippings 1947
		20	Publicity Clippings 1955
		21	Publicity Clippings 1958-1959
		22-23	Clippings 1958-1960
		24	Newspaper Clippings 1979-1982

### 16. Scholarship Committee

57	9-12	Scholarship Committee 1991-1997 Trust Fund 1981-1996
59	27	Scholarship Trust Fund 1956-1962
	28	Scholarship Committee 1964-1968
37	12	Scholarship 1955-1960
	13-14	Scholarship Committee 1961-1963
	15	Scholarship Committee 1964-1966
	16	Scholarship Committee 1961-1965
	17	LLA Scholarship Applicants 1966
	18	Scholarship Committee 1966-1970
	19	Scholarship Committee 1963-1969
	20	Scholarship Committee 1969-1974
	21	Scholarship Committee 1969-1974
	22	Scholarship Winners/News Releases
	23	Scholarship Trust Agreement 1960
38	1	Scholarship Committee 1972
	2	Scholarship Committee 1971-1975
	3	Scholarship Committee 1980-1985
	4	“Significant Events in LLA Scholarship Fund”

### 17. Miscellaneous Committees

56	23	Membership Committee Memos and Letters 1990-1998
38	19	Membership Committee 1950-1955
	20	Membership Committee 1971-1975
	21	Membership Committee 1981-1990
	22	Membership Committee 1981-1985
	23	Membership Committee 1986-1988
	28	Membership Committee 1934-1949
57	8	Resolution Committee 1992-1997
	31	Resolution Committee 1932-1959
38	24	Resolution Committee 1948-1955
	25	Resolution Committee 1956-1961
	26	Resolution Committee 1964-1966
	27	Resolution Committee 1971-1975
53	35	Recruiting Committee “Be a Librarian” 1947-1950
57	35	Recruiting Committee 1948-1951



<u>Stack Location</u>	<u>Box</u>	<u>Folder</u>	<u>Contents and Dates</u>
	10	26	Recruiting Committee 1949-1950
	38	5	Recruiting Committee 1949-1956
		6	Recruiting Committee 1956-1960
		7	Recruiting Committee 1961-1965
		8	Recruiting Committee 1966-1970
		9	Recruiting Committee 1971-1975
	10		Recruiting Committee LA Library Week Librarian for a Day Scrapbook 1952
		11	Recruiting Committee LSU Alumni News Library School article 1948
		12	Recruiting Committee Librarianship Brochures
		15	Librarianship as a Career Bibliography 1948
		40	Adult Education Committee 1943-1950
14	19		Adult Education Committee 1941-1946
	20		Adult Education Committee 1950-1960
	21		Adult Education Committee 1961-1965
	22		Adult Education Committee 1966-1970
38	39		Adult Education Committee 1971-1975
		13	Committee on Cooperation with LA Teachers Association
		14	Handbook/Manual Committee
14	26		Committee for Preservation of LA Historical Materials 1965-1968
38	16		Constitutional Committee 1976-1980
	17-18		Constitutional, By-laws, and Manual Committee 1980-1989
	29		Nominating Committee Reports
	30		Nominating Committee 1956-1960
	31		Nominating Committee 1961-1965
	32		Nominating Committee 1966-1970
	33		Nominating Committee 1971-1975
	34		Nominating Committee 1977
	35		Standing Committees 1934-1948
	36		1955 Reports Standing Committees
	37		Standing Committees 1950-1958
	38		Standing Committees 1960-1970

**B. Ad Hoc Committees**

39	1		Expansion Committee
	2		State Planning 1947-1955
	3		State Planning 1956-1960
	4		State Planning 1961-1965
	5		State Planning 1966-1970
	6		State Planning
	7		Hospitality Committee 1949-1958
	8-9		Ad Hoc Committees 1976-1980

<u>Stack Location</u>	<u>Box</u>	<u>Folder</u>	<u>Contents and Dates</u>
		10-11	Ad Hoc Committees 1981-1989
		12	Dues Study Committee
		13	Evaluation and Recommendations Committee
		14	Special Committee to Evaluate LLA Bulletin 1971-1972
		15	Special Committee to Evaluate the Office of Treasurer
		16	Comm. To Evaluate Public Relations Comm
		17	Ad Hoc Comm to Study Feasibility of a Central Genealogical Collection
		18	Indexing LA Magazines 1955-1960
		19	Indexing LA Magazines 1956-1961
		20	Indexing LA Magazines 1961-1965
		21	Indexing LA Magazines 1966-1970
		22	Interlibrary Loan Committee
		23	Special Committee Jefferson Parish Librarian
		24	Ad Hoc Committee LLA Logo
		25	Study and Recommendations Committee
		26	Committee on Retirement Plans
		27	Salary Study Committee
		28	Salary, Staff, & Tenure Committee
		29	Sarah Jones Memorial Fund 1971-1972
		30	State Aid Committee
		31	Nominating Committee
		32	Standards Study Committee
		33	State Publications, Spec. Committee
		34	Guidelines for Union Lists of Serials-Special Committee
	40	1	Ad Hoc Committee to Review Terms and Provisions of LLA Scholarship Fund Trust 1988-1989
		2	Ad Hoc Committee on Governmental Databases 1992
		3	Ad Hoc Committee on LLA Policies and Procedures 1991/92
		4	Ad Hoc Committee on Section Newsletters 1993
		5	Ad Hoc Committee to Investigate Possible Redesign and Update of LLA Bulletin 1994
		6	Ad Hoc Self-Study Committee 1995
		7	Ad Hoc Dues Structure Committee 1996
		8	Ad Hoc Long Range Planning Committee 1990
		9	Ad Hoc Committee on Strategic Planning, C. Cain Files 1995
		10-11	2003 Long Range Strategic Planning Committee
	54	16	Ad Hoc Long Range Committee (C. Cain Files) 2003-2005
	59	26	Ad Hoc Long Range Committee (C. Cain Files) 2003-2005

### **C. Interest Groups**

#### **1. Bookmobile**

<u>Stack Location</u>	<u>Box</u>	<u>Folder</u>	<u>Contents and Dates</u>
	59	34	Bookmobile Interest Group 1984
	40	12	Bookmobile Interest Group 1991-1995
<b>2. Online User</b>			
40	1		Online User Interest Group Misc. reports and correspondence, 1986
	2		Online User Interest Group Misc. reports and correspondence, 1987
	3		Online Users Interest Group, 1988/89
	4		Online Users Interest Group Misc. materials, 1991
	5		Online Users Interest Group Members, 1979-1981
	5		Online Users Interest Group – Conference programs 1980
	6		Online Users Interest Group – Conference programs, 1981
	7		Online Users Interest Group – Other programs (non-conference), 1979-1984
	8		Online Users Interest Group – Correspondence with other groups, 1979-1980
	9		Online Users Interest Group – Questionnaires, undated
<b>3. Oral History</b>			
40	10		Oral History Interest Group – Workshop grant, 1982
	11		Oral History Interest Group – Misc. materials, 1983
	12		Oral History Interest Group – Joel Gardner grant, 1984
	13		Oral History Interest Group – Correspondence, 1992
<b>4. Minority Recruitment and Professional Concerns</b>			
40	14		Minority Recruitment and Professional Concerns Interest Group, 1991/1992
	15		Minority Recruitment and Professional Concerns Interest Group, 1992/1993
<b>5. Serials</b>			
40	16		Serials Interest Group, 1992, 1994
<b>6. SOLINET</b>			
40	17		SOLINET Interest Group, 1992
<b>7. Louisiana Support Staff Association</b>			
40	18		Louisiana Support Staff Association Interest Group, 1996

<u>Stack Location</u>	<u>Box</u>	<u>Folder</u>	<u>Contents and Dates</u>
-----------------------	------------	---------------	---------------------------

**8. Video and Media Interest Group**

40	19		Video and Media Interest Group, 1991-1995
----	----	--	---

**V. Sections**

**A. College and Reference Section**

58	10		Section Report 1947-1948
40	20		College and Reference Section Constitution Minutes 1940s
	21		College and Reference Section 1946-1949
	22		College and Reference Section 1950-1954
	23		College and Reference Section 1955-1960
	24		College and Reference Section 1965-1970
	25		College and Reference Section 1968-1970
	26		College and Reference Section Planning Committee & Reference Section

**B. Junior Members/New Members Sections**

41	1		Junior Members Roundtable 1935-1941
	2		Correspondence, reports, minutes, 1971-1975
	3		JMRT Correspondence July 1972-April 1974
	4		Correspondence 1964
	5		JMRT Follies 1975
	6-7		JMRT Section 1976-1980
	8-9		JMRT Correspondence 1977-1978/Term of Marianne Jones
	10		JMRT Promotional 1977
	11		JMRT Minutes 1973-1979
	12		JMRT Newsletters 1976-1983
	13		NMRT Conference Update 1977-1986
	14		NMRT Report to LLA Executive Board 5/6/85
	15		NMRT Grassroots Grant 1981
	16		NMRT Mid Career Award 1990
	17		NMRT Misc reports and correspondence 1993-1994
	18		NMRT 1994/1995
	19		NMRT Grassroots Grant 1994/1995?
	20		NMRT Handbook for New [LLA] Members 1982
	21		NMRT Manuals 1980, 1982, 1987, 1994
56	4		Newsletters 1988-1998
59	39		Notes and correspondence 1980-1982

**C. Louisiana Association of School Libraries Section**

<u>Stack Location</u>	<u>Box</u>	<u>Folder</u>	<u>Contents and Dates</u>
	58	7	“High School Librarians of Louisiana 1936-1937”
		13	LASL Projects Committee 1968-1975
		16	LASL Sue Hefley Award 1997, 1998
	59	31	Memos and Correspondence 1990-1992
	8	19	LASL 1954-1982
	11	19	LASL 1958-1959
		20-21	LASL 1987 Claire Orth File
		22	LASL Correspondence, Reports 1982-1983
	41	22-23	LASL 1947-1955 (removed from leather portfolio)
		24	Sections Meetings Minutes School Libraries 1940s
		25	School Libraries 1950-1955
		26	School Libraries 1955-1959
		27	School Libraries 1960-1965
		29-31	LASL Minutes, etc. 1950s
		32	“School Library Supervision in Louisiana 1929-1965”
		33	LASL 1971-1975
		34	LASL Handbook, n.d.
		35	School Library Supervisors in LA-Dept. of Education
		36	Directory—College Teachers of Library Science in LA Colleges & Universities 1965-1966
		37	Directory of Librarians and Teacher-Librarians in Public/Private Schools, Colleges, Universities, 1968-1969, 1969-1970, 1971-1972
		38	“Supervising the Student Librarian”, n.d. “School Library Supervision...” 1962
	42	1	“Directory of Librarians & Teacher-Librarians, Public Schools, College...” 1972-1973, 1981-1982
		2	“Selected Resources for Career Education” 1973 “Selected Resources for Arts and Environmental Studies” n.d
		3	LASL background
		3	LASL Minutes 1967-1969
		4	Correspondence LASL 1967-1969
		5	LASL Reports 1966-1969
		6	LASL Correspondence 1968-1969
		7	LASL, misc. 1971
		8	LASL 192-1972, 1972-1973
		9	LASL Minutes General Meetings and Executive Council 1975-1978
		10	LASL Minutes, Committee Reports, Correspondence 10/78-1/80
		11	LASL Minutes, Committee Reports, Correspondence September 1980-March 1982
		12	LASL Sue Hill, President 1983-1984
		13	LASL Officer’s Meeting 1984-1987
		14	Information on Awards
		15	Misc. Information about laws of LASL

<u>Stack Location</u>	<u>Box</u>	<u>Folder</u>	<u>Contents and Dates</u>
		16	Misc LASL Nominating Committee
	43	1	Executive Council Meeting minutes 1980-1983
		2	Constitution
		3	LASL Correspondence 1965-1970
		4	LASL Misc.
		5	Constitution Committee
		6	Membership
		7	Nominating
		8	Projects
		9	Standards
		10	1975-76 Manual for State Presidents
		11	LLA Executive Board Meeting (1972)
		12	Conference Program, 1968
		13	LASL 1974
		14	William Allen White Children's Book Award
		15	Louisiana Library Association Manual, 1989
		16	LASL 1974-1976
		17	Conference in Improved School Library Service, LSU 1947
	44	1-2	Projects Committee Idella Washington (LASL) Committee Chair, 1989-90
		3	LASL Agendas (1981-85)
		4	LASL Bills (1982-85)
		5	LASL Block Grant Advisory Group Chapter II (1981)
		6	LASL Book Dinner Program (1982)
		7	LASL Book Jobber State (1979-1981)
		8	LASL Directory (1981-82)
		9	LASL Educator's Award (1984-85)
		10	LASL Equalization Formula (1981)
		11	LASL Executive Council (1981-86)
		12	LASL Executive Council, Form Letters (1981)
		13	LASL Goals (undated.)
		14	LASL Legislative Committee (1982-85)
		15	LASL LA State Department of Education (1978-79)
		16	LASL Library Survey (undated.)
		17	LASL Membership (1984-85)
		18	LASL Minutes, 1976-81
		19	LASL Minutes 1982-June 1985
		20	LASL Newsletter (1980-84)
		21	LASL Nominating Committee (1983-85)
		22	LASL President's End of the Year Report (1982-84)
		23	LASL Projects (ca. 1982)
		24	LASL Student Relations (1982-84)
		25	LASL Sue Hefley Award (undated.)
	44	26	LASL Vouchers (1983)

<u>Stack Location</u>	<u>Box</u>	<u>Folder</u>	<u>Contents and Dates</u>
		27	Correspondence (1977, 1984)
		28	LASL 1976-80
		29	LASL 1979-1981
		30	LASL 1988
		31	LASL 1989
		32	LASL 1991
		33	LASL 1991-1992
		34	LASL Directory, 1992 Handbook 1992-93, 1996-97
		35	LASL Handbook 1995
		36	AASL
		37	AASL Affiliate Assembly
		38	LASL-History Handbook, 1982 (1983-1985)
		39	LASL 1989
		40	LASL Executive Board meetings 1989/1990
		41	LASL Executive Board meetings 1990/1991
		42	LASL Executive Board meetings 1991/1992
45		1	LASL Constitution Committee, 1991
		2	LASL Survey-Information Requests and Sharing, 1994
		3	LASL Executive Board meetings 1992/1994
		4	LASL Executive Board meetings 1995/1997
		5	LASL Executive Board meetings 1997/1998
		6	LASL-Sue Hefley Educator of the Year, 1994
		32	AASL
58		2	LASL Newsletters 1990-1999
6		25-27	Directory by LASL 1969-1973
46		2	Publicity LASL 1968-1969

**1. Idella Washington Papers**

45 7-10 LASL Washington 1991-92

**2. Professional Improvement Programs Committee Papers**

45 11 LASL PIPS (Professional Improvement Programs committee) 1981-82

12 LASL PIPS 1982-83

13 LASL PIPS 1983-84

14 LASL PIPS 1984-85

15 LASL PIPS 1985-86

16 LASL PIPS List of Participants (undated.)

17 LASL PIPS Certification (undated.)

46 1 PIPS Letters

**3. School Library Histories**

Stack      Box      Folder      Contents and Dates  
Location

18-19      School Library Histories from Parishes-African-American, 1954  
20-23      School Library Histories from Parishes-White, 1954

**4. Louisiana Teenage Librarians**

45      24      LASL-History of the Teenage Library Association  
25      Newsletters to Prospective Librarians 1948-1951  
26      Joint Committee on Library Work as a Career  
27      Newsletters 1955-1964  
28      Student Relations Records (1967- 1973)  
29      LA Teenage Librarians Association  
30      La Teenage Librarians Association Handbook 1987  
31      1970 LA Teenage Library Association  
46      3      High School Library Club 1949-1950  
46      4      Photographs Unidentified School Exteriors, undated  
5      Photographs DeGrummond, 1955?  
6      Photographs School Libraries Photos/Clippings  
7      Photographs School Libraries, DeGrummond Exhibit [1962?]

**D. Public Library Section**

46      8      Public Library Section Minutes 1944-1947  
9      Public Library Section 1955-1960  
10      Public Library Section 1961-1965  
11      Public Library Section 1966-1970  
12      Public Library Section 1972-1973  
13      Public 1971-1975  
14      Public Library Section 1978  
15      Public Library Section – Committee on  
Reprinting Important LA Materials  
16      Manual for Administrative Librarians of Parish Library Systems  
17      Public Library Section Bylaws (1974, 1980)  
18      Public Library Section Committee  
19      Statistics Study Committee Public Library Section 1970-1972  
20      Public Library Section Statistics of Use 1974  
21      Chicory Newsletter  
22      Goals, Guidelines, and Gauges for Public Library Service 1975  
23      Literacy Committee Public Library Section 19985-1986  
24      Misc. Reports and Correspondence 1978-1981  
25      Misc. Reports and Correspondence 1982-1985  
26      Misc. Reports and Correspondence 1986-1988  
27      Misc. Reports and Correspondence, Chair T. Jaques 1989/1990  
28      Misc. Reports and Correspondence, Chair S. Dombourian 1990/1991



<u>Stack Location</u>	<u>Box</u>	<u>Folder</u>	<u>Contents and Dates</u>
47	1-3		PLS (Public Library Section) 1994-1995
	4		Public Library Section 1995-1996
	5		Public Library Section, 1996-1997
	6		Misc. reports and correspondence, Vice-chair T. Landry 1997/1998
	7-10		Public Library Section, 1998-1999
	11		Public Library Section-Statewide Salary Plan, 1992/1993
	12		Standard for Louisiana Public Libraries, 2003
	13		Public Library Section 1976-1980
	14		State Aid to Public Libraries
	15		Legal Information Committee 1966-1968 Public Library Section
	16		Legal Information Committee 1971-1972
	17		Joint Committee for School and Public Library Cooperation
	18		PLS Statistical Committee
	19		PLS Chairman's Award
	20		Minutes 1970
	21		Public Library Section 1974-1975
	22		Public Library Section 1977
54	24		Joint Committee on Public and School Libraries 1977-1981
56	5		Newsletters 1996-1998
57	32		Memos 1964-1965
<b>E. Academic Section</b>			
48	1		Newsletter Academic Section 1986-1999
	2		Academic Section Misc. reports and correspondence, Chair R. Heriard, 1990/91
	3		Academic Section Executive Board Materials, Chair R. Heriard, 1990/91
	4		Academic Section Misc. reports and correspondence, Chair A. Burns, 1991-1992
	5		Academic Section Misc. reports and correspondence, Vice-Chair C. Cain, 1991/1992
	6		Academic Section Conference Planning Vice-Chair C. Cain 1991/1992
	7		Academic Section Misc. reports and correspondence, Chair C. Cain, 1992/1993
	8		Academic Section Misc. materials, 1989/1997
	9		Academic 1971-1975
	10		Central Cataloging Committee, Sp. Committee(Academic Section)
	11		Systems Study Committee Sp. Committee Academic Section
	12		Academic Section 1976-1980
57	33		Memos and Correspondence 1973-1974

**F. Government Documents Round Table (GODORT)**

<u>Stack Location</u>	<u>Box</u>	<u>Folder</u>	<u>Contents and Dates</u>
48	13		GODORT, C. Cain files, 1988-1995, 1997, 2004
	4		GODORT, Misc. Materials, 1985-1989
	15		GODORT, LA DOCS newsletters, 1989-1995
59	24		"Directory of Government Documents Collections in Louisiana Libraries" 1985
<b>G. Subject Specialist Section</b>			
49	1		Subject Specialist 1959-1970
	2		Subject Specialist Section 1967-1968
	3		Subject Specialist Section 1969-1970
	4		Subject Specialist Section 1970-1971
	5		Subject Specialist 1971-1975
	6		Subject Specialist Section 1974-75
	7		Subject Specialist Section 1976-80
	8		Subject Specialists – Misc. reports and correspondence 1981/82
	9		Subject Specialists – Misc. reports and correspondence, 1982/83
	10		Subject Specialists – Misc. reports and correspondence, 1983/85
	11		Subject Specialists – Misc. reports and correspondence, 1985/87
	12		Subject Specialists – Misc. reports and correspondence, 1993/94
<b>H. Louisiana Support Staff Association of Libraries (LaSSAL)</b>			
56	1		Newsletters 1996-1998
49	13		LaSSAL, Misc. reports and correspondence, 1997/1998
56	3		Newsletters 1988-1998
<b>I. Trustees Section</b>			
49	13		COLT (Council of Library Trustees)
	14		Trustees 1950-1955
	14		Trustee Section 1938-1948
	15		Trustee Section 1955-1960
	16		Trustee Section 1961-1965
	17		Trustee Section 1966-1970
	18		Trustees 1971-1975
	19		Trustee Section – Misc. reports and correspondence, 1990/1998
	20		Trustee Section – Misc. reports and correspondence, Chair S. Hamilton, 2003/2004
	21		Trustee Section – Handbook for Trustees, 1980
	22		Trustee Section – Educational Foundation of the Trustee Section, 1987?-1991?
	23		Handbook for Trustees 1961

<u>Stack Location</u>	<u>Box</u>	<u>Folder</u>	<u>Contents and Dates</u>
	55	1	Memos 1974-1975
		2	Memos 1964-1972
	56	6	Newsletter 1992
	57	59	Papers 1968-1974
	59	35	Minutes April 13, 1978

## VI. Publications

### A. Monographs

	50	1	La. Libraries...You and Their Future
		2	Louisiana Literary Map
		3	Reading Between the Lines 1993
		4	"Information Power" 1998
		5	"Trailblazer Pilot Library System of Northeast Louisiana" 1972
	54	1	"An Index to the LA. Parent-Teacher Bulletin vol. 1-25 1938-1962"
		2	"LA Police Jury review, Index vol. 1-27(1937-1963)"
		3	"An Index to the Boardmen(Journal of the LA School Boards Assoc), vol 1-16, April 1947-June 1962"
	55	12	"Exploring Librarianship" 1949
		13	"What Makes Library Good, LA Public Library Standards" 1965
		14	Career and Recruiting Bibliographies 1946-1948 and undated
		21	"Standards Statement for LA Public Libraries" 1964
	56	11	"Index to New Orleans Magazines(1966-1976) 1982
		12	"Interviewing Ethnic Groups: A Call for a Systematic Approach" 1993
		13	"Bibliographic Instruction Programs in Louisiana Academic Libraries: A Directory" 1983
		14	"Directory of Associations in Louisiana" 1984
		15	"Bibliographies of Louisiana State University Theses Pertaining to Louisiana, 1955-1980" 1986
		16	"Louisiana Interlibrary Loan Code & Procedure Manual" 1977
		17	"Louisiana Newspapers 1794-1961" 1965
	57	28	"Betty Biedenarn: Her Career as a Trustee" 1957
	59	21	"LLA ILL/Resource Sharing Interest Group ILL Loan Directory" 1990
		22	"Standards for Public Libraries in LA" 1987, 1995
		23	"Goals, Guidelines and Gauges for Public Library Service in Louisiana" 1975
		25	"Louisiana Documents Numbers for Selected Planning Publications 1973-1979" 1982
	Box 62		Draft and published book "A History of the LLA, 1925-200" 2003

Stack      Box      Folder      Contents and Dates  
Location

**B. Serials**

**1. Reports of Editor**

58	22 26	Editor's Report to LLA Executive Board 1971 Bulletin Report 1988-1990
----	----------	--

**2. Editorial Board Reports, Minutes, Manual, Job Descriptions**

50	6 7 8 9 10 11 12 13 14	Editorial Board 1969-1970 Editorial Board 1979-1980 Editorial Board 1980-1981 Editorial Board 1983 Editorial Board 1984-1985 Editorial Board 1984-1986 Editorial Board 1985-1986 Editorial Board 1988-1990 Editorial Board 1989
59	6	Editorial Board Manual 1988
58	23-25	Minutes and Correspondence 1980-1992

**3. Correspondence, including that of Bulletin Committee**

50	15 16 17 18 19 20 21 22 23 24 25 26 27	LLA Bulletin Correspondence and Reports 1931-1961 Correspondence Bulletin 1934-1945 LLA Bulletin Correspondence 1943 LLA Bulletin Correspondence 1946 LLA Bulletin Correspondence 1947-1948 LLA Bulletin Correspondence 1948-1957 LLA Bulletin Correspondence 1948-1949 LLA Bulletin Correspondence 1959-1960 LLA Bulletin Correspondence 1960-1961 LLA Bulletin Correspondence 1962-1963 LLA Bulletin Correspondence 1963-1964 LLA Bulletin Correspondence 1960-1963 LLA Bulletin Correspondence 1963-1965
51	1 2 3 4 5 6 7	LLA Bulletin Correspondence 1969-1976 LLA Bulletin Correspondence 1967-1969 LLA Bulletin Correspondence 1969 LLA Bulletin Correspondence 1971-1975 LLA Bulletin Correspondence 1983-1984 LLA Bulletin Correspondence 1982 LLA Bulletin 1953-54
58	27	Correspondence, Requests for Submissions 1982-1986

<u>Stack Location</u>	<u>Box</u>	<u>Folder</u>	<u>Contents and Dates</u>
	14	18	Correspondence 1982-1980
	58	30	Editor Search Correspondence 1985-1986
		31	Covers-Correspondence 1980-1987
		32	“Theme” Issues Correspondence 1981-1987
		32	Art Contest for Cover 1987-1988
		34	LLA Award Notes 1983-1987
	59	1	Correspondence 1956-1958
		2-5	Correspondence 1980-1989

#### 4. Columns

	58	35	Issues in Librarianship Column 1981-1986
		36-37	Book Review Column 1980-1986, 1991
		38	Column Editors Memo 1984
		39	Column Editor-Programs 1984-1986
		40	Column Editor-Acquisitions and Gifts 1984-1986
		41	Column Editor-Reviews 1984-1986
		42	Column Editor-People 1984-1986
		43	Column Editor-New Technology 1984-1986
		44	Column Editor-Buildings 1984-1986

#### 5. Subscriptions, Advertising and Financial Info.

	51	No folder	LLA Bulletin 1951-61 Financial Book
		No folder	LLA Bulletin ledger of subscribers and advertisers 1962-68
	58	29	Budget/Expenditures 1980-1986
	59	r 7	Statement of Ownership 1989

#### 6. Covers, Photographs, Negatives, Illustrations, Contact Sheets, Calendars

	51	8	Photographs for LLA Bulletin Summer/Fall 50 <sup>th</sup> Anniversary
	58	28	Co-editor Bob Heriad’s Slide Show 1987?

#### 7. Committee to Evaluate LLA Bulletin

	59	8	Ad Hoc Committee on Future of LLA Bulletin 1979
--	----	---	---

#### 8. Index & Anthology

#### 9. The Quarterly Publication

	51	F 9	LLA Bulletin April 1935, March 1936
		10	LLA Bulletin 50 <sup>th</sup> Anniversary Summer/Fall 1987
	54	8-14	LLA Bulletin 1982-1990

Stack      Box      Folder      Contents and Dates  
Location

**VII. Affiliations**

**A. National Affiliations**

**1. American Library Association, 1932-1985**

52	1	Correspondence, reports, guidelines, 1933-1945
	2	Pamphlets, correspondence, president's report, 1947
	3	ALA 1955
	4	Correspondence, reports, 1961-1965
	5	ALA Chapter Membership Withdrawal 1962-1965
	6	Correspondence, reports, 1966-1970
	7	ALA
	8	Correspondence, reports 1961-1965
	9	ALA Misc
55	16-17	Conference Material 1969, 1971
	20	ALA Clearing House Subcommittee Joint Committee on Library Work Career Newsletters 1948-1958
57	17	ALA Memorandums 1974-1975
59	40	ALA Certificate of Election (Representative) 1974
7	24	National Library Week 1974-1975
10	24	ALA "Washington Newsletter" 1950
14	10	ALA Chapter Acceptance 1955

**2. Special Libraries Association**

55	15	National Conference 1947
----	----	--------------------------

**B. Regional Affiliations**

**1. Southwestern Library Association, 1950-1975**

52	10	SWLA 1950-1955
	11	SWLA 1956-1960
	12	SWLA 1961-1965
	13	SWLA 1966-1971
	14	Correspondence, SWLA-ALA project, 1969
	15	SWLA Project Report "ALA Chapter Relationships-National, Regional, State" 1971
	16	SWLA Newsletters 1971
	17	SWLA 1973
	18	SWLA SLICE Advisory Council 1973
	19	SLICE 1971
	20	SLICE 1972

<u>Stack Location</u>	<u>Box</u>	<u>Folder</u>	<u>Contents and Dates</u>
		21	SLICE June 1973-1974
53		1	SWLA
		2	SWLA – NEH
		3	SWLA ALA Project
		4	SWLA Membership
55		19	“Proceedings of HEA Title II-B Institute on Continuing Education Program Planning for Library Staffs in the Southwest” 1975
57		16	SWLA Executive Board 1973
<b>2. Southeastern Library Association, 1982</b>			
53		5	Handbook and Membership Directory of SELA, 1982
<b>C. State Affiliations</b>			
<b>1. Louisiana Teachers Association, 1923-1973</b>			
53		6-7	LTA
<b>2. Louisiana State University, 1965-1983</b>			
53		8	LSU Institute for Advanced Study in Librarianship 1969
		9	Accreditation, 1971
		10	LSU/Graduate School of Library Science, newsletter, correspondence, bulletin March 1975-1980
		11	LSU Graduate School of Library Science Evaluation
		12	Library School-Alumni Association, 1971
57		30	“Graduates, 1932-1946, LSU Library School” 1947
59		18	LSU SLIS Access Today Conference 1991
9		3	LSU Library School Graduates, 1932-1951
<b>3. Louisiana State Advisory Committee on Aging</b>			
53		13	Reports, correspondence, 1966-1964
<b>4. State Advisory Council on Libraries, 1971-1975</b>			
54		27	Memos and Reports 1981-1982
53		14	1971-1975
<b>5. Louisiana State Library, 1971-1984</b>			
51		10	LA Library Commission Essae M. Culver Papers 1934-1935
		11	LA Library Commission Essae M. Culver Papers 1935

<u>Stack Location</u>	<u>Box</u>	<u>Folder</u>	<u>Contents and Dates</u>
		12	LA Library Commission Essae M. Culver Papers 1936-1937
		13	LA Library Commission Essae M. Culver Papers 1937-1938
		14	LA Library Commission Essae M. Culver Papers 1939-1940
		15	LA Library Commission Essae M. Culver Papers 1940-1941
		16	LA Library Commission Essae M. Culver Papers 1941-1942
		17	LA Library Commission Essae M. Culver Papers 1942-1943
		18	LA Library Commission Essae M. Culver Papers 1943-1944
		19	LA Library Commission Essae M. Culver Papers 1944-1945
		20	State Library Essae M. Culver Papers 1946-1947
		21	State Library Essae M. Culver Papers 1947-1948
		22	State Library Essae M. Culver Papers 1948-1949
		23	State Library Essae M. Culver Papers 1949-1950
		24	State Library Essae M. Culver Papers 1950-1951
		25	State Library Essae M. Culver Papers 1951-1952
		26	State Library Essae M. Culver Papers 1953-1954
53	15		Task Force on Continuing Education, correspondence, minutes, 1977
		16	LA State Library 1984
		17	LA State Library 1970
57	34		LA State Library Correspondence 1971-1974
58	12		State Library 50 <sup>th</sup> Anniversary 1975
59	30		Correspondence 1970
7	17-20		“Clear Purpose...Complete Commitment” 1981-1988
53	35		State Library Personnel Practices

**6. Governor’s Conference on Libraries, 1973-1979**

53	18		Correspondence, Brochures, minutes, 1973
		19	Report 1978
		20	Conference, 1978-1979
56	18-21		Governor’s Conference 1978
57	24		Governor’s Conference 1973

**7. Louisiana Association for Educational Communications and Technology, 1983-1987**

53	21		Correspondence, committee reports, minutes, 1982-1987
----	----	--	---

**VIII. MISCELLANEOUS**

53	22		Citizens Library Movement 1932-1944, 1950
		23	Mississippi Library Association
		24	Catholic Library Association
		25	Association of State Librarians
		26	Council of Library Associate Executives 1971-1975



<u>Stack Location</u>	<u>Box</u>	<u>Folder</u>	<u>Contents and Dates</u>
	53	27	Administrative Librarians Conference, Meetings, Misc
	54	29	RELIC(Readings in Literature and Culture)
	55	18	(Other) State Library Association Newsletters 1969-1970
	57	27	Notebook 1963?
	57	29	History of Citizens Library Movement undated
	58	11	State Board of Library Examiners 1934
		14	Political Candidate Questionnaires 1987
	59	29	Minutes of Mr. Jacobs, Chair?? May 13, 1947
	7	16	1989 Library Space Planning Guide CT State Library
	7	21	Louisiana Education Association Library development Dept. 1954
	8	16	Biographical Sketches of LA pioneer librarians 1967
	9	1	LA Legislative Council 1946
	9	2	“Please Mr. Architect” 1946