

**Preparations Statistics  
Serials Services**

**Month:** \_\_\_\_\_

<b>Minor Repairs</b>	
<b>Intermediate Repairs</b>	
<b>Pam Binds</b>	
<b>Stiffens</b>	
<b>Extra Music</b>	
<b>Phase Boxes</b>	
<b>Tip-ins</b>	
<b>Tie Books</b>	
<b>Misc.</b>	
<b>Spiral Binds</b>	
<b>Labeling</b>	